

ADDENDUM #1

To the suppliers who plan to provide a response to the College's
Request for Qualifications SPC-13-19-20 Student Health & Wellness Assistance Program posted
June 5, 2020

Answers to Questions received for RFQ SCP #13-19-20

1. Page 4, General conditions indicates that SPC is seeking "One original proposal with wet-ink signatures." Many companies have not yet resumed in-person operations due to the pandemic, which could make obtaining wet-ink signatures challenging. Given this, would SPC consider accepting electronic submissions?
[No, we cannot accept electronic proposals.](#)

2. Page 4, Proposal Submission and Opening states that "hand-delivered proposals will be received on June 25, 2020 from 11:00 a.m. to 12:00 noon."
 - a. Please confirm that traditional delivery methods such as UPS and FedEx are not considered "hand delivery." [UPS and FedEx are not considered "hand delivery".](#)
 - b. Will someone be at this location in the days leading up to and including June 25 to receive proposals shipped through UPS/FedEx and provide confirmation of receipt? [Yes, there are staff to accept UPS and FedEx delivery Monday-Friday.](#)

3. Page 6, Collusion / Disclosure includes a statement that must be filled in. Should vendors fill in this statement for their response? And if so, should vendors include the entire RFP in their response? Or should they just treat Page 6 as an individual form?
[By submitting a proposal, you agree to that statement. You do not have to fill it out and return.](#)

4. Does SPC currently partner with any external community resources / counseling centers for referrals or other mental health needs of their students?
[Yes, we currently have an SAP agreement with BayCare to provide three free counselling sessions per student. After the three free if a student needs more sessions they can request funding support through the Associate Provosts or if the student has insurance they can self pay for their continued care.](#)

5. How does SPC provide counseling to distance learners that have limited or no access to onsite resources?
[This is done through a referral system with BayCare. Right now when a student requests help we provide the number for BayCare Helpline given to SPC and the student will call and go through intake process and then be assigned to a counselor for their first session- from there it is determined through BayCare and the Student whether or not to continue to session two, three or more. Meetings can happen in person, over the phone, tele mental through Zoom or other. Even local students are not required to meet face to face, they have the option to meet via phone or Zoom.](#)

6. How does SPC provide counseling to out-of-state / out-of-region students?

Same as above, the referral call can establish the meeting preference via phone counseling or Zoom should the student want a visual option.

7. Does SPC intend to continue to pay for three counseling sessions at no cost to each student for each year they are enrolled?

We are looking for new options to support students- we are not auto renewing the pay for three counseling but rather looking for new and additional ideas.

8. How many licensed counselors does SPC have for providing onsite counseling (employees + contractors)?

SPC does not employ licensed counselors to provide services- all counseling services are provided by third party contracted companies.

9. How many unique students have been counseled over the last two years at SPC, both as number of sessions in 2019 and YoY growth?

We have approximately 47,000 students and only .01% have utilized current SAP. We have reviewed utilization reports with less than 450 unique student visits. YoY has only show slight growth, however less than 1%.

10. Can you expand more on the on #12 requirement of the RFP (Include comprehensive training plan that involves staff/faculty groups in planning process. Include how the SAP will engage pre/post intervention strategies)? Which members of staff and faculty groups typically serve as a support system, and how do you envision the care journey for the student?

SPC is in the process of building a training team comprised of faculty, staff, Deans, Provosts, Executive Directors who will work with Centers for Excellence in Teaching and Learning (CETL) to establish an annual training plan. We would like to see applicants provide training on an annual basis on topics related to mental health and wellness. We will have the training team working with the applicant to set up training, provide technology necessary such as room, AV station with laptop and projector, etc. Pre and Postvention training on suicidal ideology, depression, eating disorders and drill down on ways to hopefully prevent issues/incidents in prevention training and then should something happen, what are recommended post vention training that dive deeper into reflection and dialog.

11. They want us to provide an example utilization report. Does it need to include dummy data or do they just want to see the outline of the report?

Outline of the report will be sufficient- we would like to see what demographic data they can provide.

12. What level of importance do you give to needing a provider for substance use disorders (SUD)? Mantra screens for SUD during our intake process with students but we do not treat it - we would refer students into specialty care. Is that a process you would be comfortable with?

Yes, referral process is fine for SUD and other where necessary.

13. What level of importance do you give to the facilitation of student support groups? Again this is something we could work with adjacent companies to provide, but would not facilitate ourselves today.

We have local organizations such as NAMI- Pinellas that we could offer co-facilitated support groups. We have several local agencies that would like to partner on resources their organization specializes in, however, we are hoping to have an applicant address how best to facilitate multi-organizational supports, trainings, health and wellness fairs.

14. Is the total budget from the school of \$40,000 for the SAP? What would you expect to cover under that budget, and what would the student have to cover through self pay/insurance?

The total is \$40,000 and we would like to see options for students to pay on sliding scale if they have insurance, options for students who do not have insurance, and some split pay or payment plan options where necessary. The \$40,000 may cover one or a few free care sessions, then move into a payment plan or self-pay. Some of the funding could support training and educational materials for staff and faculty.