

AMENDMENT #2

To the vendors who plan to provide a response to the College's *Request for Quote Industry Certification Testing Registration Workflow & Reporting SharePoint Web Application* posted February 9, 2016.

The following questions were received in response to the Request for Quote during the Q&A conference call on Thursday, February 11, 2016 at 10:00 AM and/or subsequently received via email.

Please find the questions and answers below. *There are a few questions for which we will need additional time to respond. We will provide answers to those questions by Tuesday, February 23rd at 10:00 AM.*

The deadline has been extended to Thursday, February 25th, at 2:00 PM. The deadline to complete the project remains June 15, 2016.

1. Is SharePoint on premise or in Office 365 Cloud?

Answer SharePoint Foundation 2013 is currently on premise. We have the capability to use Office 365 Cloud if desired.

2. Does the application need to direct connect with PeopleSoft?

Answer No, but it must allow for export of information from OneCert for import into PeopleSoft using pre-defined fields. An Excel spreadsheet will be used for that. Mapping may be required.

3. Should the design format coincide with field's setup in PeopleSoft already?

Answer Yes, this application will load information in pre-defined fields to import to the Test Result data. We will need to do some mapping to match fields from one system to the other.

4. Are the surveys going to be from SharePoint as well?

Answer Yes, surveys will be built directly in the OneCert application.

5. What version of SharePoint foundation is in place?

Answer SharePoint 2013, SharePoint 2016 soon

6. Is SharePoint integrated with SPC's active directory to support single-sign on?

Answer Yes, but we are not positive if we will be using the active directory. If we do, it would be for faculty and staff only.

7. Will students be part of the active directory?

Answer No, only faculty and staff will have the single-sign on option.

8. Will development work be on premise or remote access?

Answer Remote VPN access will be accessible for the chosen vendor.

9. Would the free Office 365 SharePoint online for education – be able to be put in place for this purpose?

Answer We have the capability to use Office 365 SharePoint, if needed.

10. Do have you any third party plugins (for Example Nintex for workflow) or do you expect us to use SharePoint Designer and / or InfoPath Forms?

Answer We are expecting the vendor to use SharePoint Designer.

11. Can you provide a SharePoint farm architecture diagram?

Answer This will be provided to the selected vendor.

12. How many users will be interacting with the application (students, faculty, administration, staff)

Answer We anticipate over 500 different users a year with a goal of over 2,000 certifications for 2015 - 2016.

13. Are there going to be metrics or BI surrounding the data collected:

Answer Yes, lots of them. The selected vendor will work collaboratively with our office to build out reporting functions.

14. What kind of archiving will they be doing:

Answer To answer this, we would need a more specific question. We will work collaboratively with the vendor to build out the solution details. Generally speaking, we review and report on data on a July through June or August through July year. For some needs, we review and report on data from May through April.

15. What level of branding do they want (i.e. is it alright if it looks like SharePoint)?

Answer This will need to be professional looking using our brand standards, have an elegant, easy to use user interface, and be approved by our Marketing department.

16. Do all students have AD accounts/SharePoint access?

Answer Currently, students do not have access to SharePoint, but we can get them access.

17. Is it easy to identify what students/faculty are in what department through AD?

Answer Yes

18. What format does the PeopleSoft team want the data in for import and how often do they want an import and how much data is to be imported in?

Answer Excel pre-defined fields. Some mapping may be needed.

19. What is the backend for MyCourses (SQL, Oracle, etc)?

Answer D2L (aka MyCourses) integration will be postponed to Phase 2. It is no longer part of the scope of this project.

20. Anticipated number of users/transactions (i.e. 1000 students will be submitting 20 requests a month, etc)?

Answer Over 200 students will be submitting a request or confirmation a month.

21. For integrating, Is there any custom coding involved:

Answer

- a. PeopleSoft student administration system – no, just exporting to Excel
- b. Lumens – We are delaying this part of the project to Phase 2. It is no longer part of the scope of this RFQ.
- c. MyCourses – We are delaying this part of the project to Phase 2. It is no longer part of the scope of this RFQ.

22. What are security requirements around data?

Answer Students can only see their own data, faculty can only see information relating to their department, etc.

Vendor will review and comply with [FERPA](#) and [SPC General Security Policy](#). ***We will provide further clarification by Tuesday morning as needed.***

23. What (if any) regulations must we meet with the Florida College System?

Answer Vendor will review and comply with the [SPC General Security Policy](#). ***We will provide further clarification by Tuesday morning as needed.***

24. What are the back ends of the other systems they wish to integrate to?

Answer This is no longer applicable for Phase 1, as we are moving integration with Lumens and D2L (aka My Courses) to Phase 2 of the project.

25. With its connection to PeopleSoft (Oracle back end), what are they using as the connector between that and SharePoint (SQL back end)

Answer ***We are seeking further clarification on this question and will provide further information by Tuesday morning.***

26. What reporting tools should be use for creating on-demand reports and any other reports? Is that SharePoint OOB reporting tools or SSRS?

Answer Reports must be able to be run for all primary key elements using variable reporting structures to view data by week, by month, by semester, by fiscal year etc.

We are seeking further clarity on the OOB or SSRS reporting tools question and will provide a response by Tuesday morning.

27. Size of student test data for structuring of the libraries and retention policy around it

Answer ***We are seeking further clarification on this question and will provide more information by Tuesday morning.***