**Syllabus for PSY 1012,**

**General Psychology, Online Instructions**

**Winter Term 2023 (0630)**

**Class #2016 (3 Credit Hours) Online**

**Semester is 12/11/23 – 1/5/24**

**Welcome to General Psychology!**

I am looking very forward to introducing you to the compelling science of psychology.  Please know that I am here to help you every step of the way; your success is a priority.  I look forward to meeting each of you and having you in class.

**This is a reminder that this is a 4-week course, and you will be required to remain focused and driven**. You will need to complete 12 modules in 4 weeks. I believe in each of you, and I know that you will successfully complete the course.

**Zoom Meeting**

I will meet with the class by Zoom on Monday, **12/11/23** at 10:00am, to welcome each of you and discuss the expectations of the course. I will also address any questions that you might have at that time. I’m hoping that you will be able to attend the scheduled zoom meeting, otherwise the **course is fully online**.

**Join Zoom Meeting on Monday, 12/11/23**

Professor Kicklighter's Psy 1012 Winter Term 2023 Zoom Meeting

Date and Time

Dec 11, 2023, 10:00 AM Eastern Time (US and Canada)

Meeting ID

Meeting ID

944 3258 1552

Invite Link

Invite Link https://spcollege.zoom.us/j/94432581552

<https://spcollege.zoom.us/j/94432581552>

**Instructor**

**Name:** Professor Janice Kicklighter

**Email: kicklighter.janice@spcollege.edu**

**Phone:** (727) 497-5050

**Office Hours: By Appointment**

**Office Location:** Midtown 312, Downtown 126, and SP/Gibbs 307.

**\*\* As this is a Winter Term, the college will be closed. However, you can reach out to me by phone or email.**

**Academic Department**

**Dean of Social and Behavioral Sciences**

**Name:** Dr. Joseph Smiley

**Office Location:** Clearwater Campus

**Office Phone Number:** (727) 712-5851

**Email:** [Smiley.Joseph@spcollege.edu](https://web.spcollege.edu/instructors/id/Smiley.Joseph)

**Assistant Dean**

**Name:** Dr. Bledar Prifti

**Office Location:** SA 205, St. Pete/Gibbs Campus and Clearwater Campus ES 313B

**Office Phone Number:** (727) 394-6273

**Email:****prifti.bledar@spcollege.edu**

**Social and Behavioral Sciences Website**

**URL:**<https://www.spcollege.edu/future-students/degrees-training/social-and-behavioral-sciences-and-human-services>

**Course Information**

**Course Description:**  This course is an introduction to the field of psychology. It includes the history, scientific methodology, major theoretical schools of thought, various approaches to interpersonal functioning, and human development. The psychological application of ethics as well as social and cultural diversity are integrated into the course. This course partially satisfies the writing requirements outlined in the General Education Requirements. Credit is not given for both PSY 1012 and PSY 1020H or IDS 1610.

**Assignments:**

This is a short, fast paced term. Basically, you have one month to complete the work for this course. This is a lot of work to complete in 4 weeks, however, I know that it can be done. I will open all modules and they will be available to you on the first day. Pace yourself and please try not to fall behind in your assignments, as it might be very difficult to catch up. There are 3 modules due each week, which includes several activities, module tests, and written or discussion assignments. Please respond to at **least 2** of your classmate’s posts during the discussion assignments. Doing so, will ensure that you receive all the possible points.

We will **not** have a midterm or final exam.

**Weekly** **Due Dates**

12/11/23 Modules 1, 2, and 3 are due on **Saturday, 12/16/23 by 11:50pm**

12/18/23 Modules 4, 5, and 6 are due on **Saturday, 12/23/23 by 11:50pm**

12/25/23 Modules 7, 8, and 9 are due on **Saturday, 12/30/23 by 11:50pm**

1/1/24 Modules 10, 11, and 12 are due on **Friday 1/5/24 by 11:50pm**

**All work** for this course must be completed and submitted by **Friday, January 5, 2024**. No exceptions.

**Course Goal:**The primary goal of this course is student success in demonstrating knowledge of the science of psychology and its applications. Specially, the student will:

* Demonstrate knowledge of the historical roots of the science of psychology.
* Demonstrate knowledge of research methods used in psychology.
* Demonstrate knowledge of the major pillars of psychology.
* Demonstrate knowledge of cultural and social diversity as applied to human behavior, thought, and emotion.
* Demonstrate knowledge of research, writing, use of APA style, and critical thinking.

**Prerequisites:** ENC 0025 and REA 0017 or EAP 1695 or appropriate score on the SPC placement test.

**Availability of Course Content:**  The course content tabs provides students with a week-by-week narrative of the assignments due each week. Students are allowed to work ahead, due to the very short semester.

**Textbook**

Students **do not** have to purchase a textbook.  Instead, **the required textbook is available in each module and is free for students.**

**Learner Support**

The Office of Accessibility Services is available to assist you if you have a documented disability or think that you may have a disability. Please make an appointment with the Learning Specialists on your campus or online. Registering with Accessibility Services is especially important if you are on campus and need assistance during an emergency classroom evacuation. For contact information, please see the Accessibility Services website at the following link: [Accessibility Services.](https://www.spcollege.edu/current-students/student-affairs/student-support-resources/accessibility-services)

**For the Winter Term**

Most of the assistance will be available through Tutor.com. We have provided all students with 180 minutes for this session. The system notifies students when they are nearing the end of the allotted minutes, and it prompts them to request more at onlinetutoringhelp@spc.edu. We promptly review the account and add more time upon receipt of a message.

\*\*There will be **limited** Learning Resources staff available the **first** and **last weeks** of the semester. You can find information about appointments at [https://spcollege.libcal.com/](https://nam02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fspcollege.libcal.com%2F&data=04%7C01%7CKicklighter.Janice%40spcollege.edu%7C8e572c450e4e49f2474308d89df3ad6d%7C575038c8ac704295810e0df79c005f41%7C0%7C0%7C637433017211262215%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C1000&sdata=GgxhysBy1lRICWsZpPVyjV5CpYRvImNMUVWYt88uLbM%3D&reserved=0)

Also, campus contacts are available at [https://spcollege.libguides.com/contacts](https://nam02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fspcollege.libguides.com%2Fcontacts&data=04%7C01%7CKicklighter.Janice%40spcollege.edu%7C8e572c450e4e49f2474308d89df3ad6d%7C575038c8ac704295810e0df79c005f41%7C0%7C0%7C637433017211262215%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C1000&sdata=mWOAZsHlcoZPvv82bX0weLcA8ejfMfh7AF0%2F0gqZCX4%3D&reserved=0)

SPC offers a full-range of support services. SPC offers \*free**\*** tutoring to all degree-seeking students to help review core concepts, tackle tough homework assignments, and prepare for tests. Online resources, SPC offers tools to help you succeed.  For more information, please consult the following links:  [Academic Support](https://mycourses.spcollege.edu/d2l/lor/viewer/view.d2l?ou=244053&loIdentId=2219) site, [On-Campus and Online Support](https://mycourses.spcollege.edu/d2l/lor/viewer/view.d2l?ou=244053&loIdentId=2220) site, and [Student Services](https://www.spcollege.edu/current-students/student-affairs) site.

As an SPC student it is vital that you know Titans Care.  You can access resources through SPC’s Student Assistance Program (SAP) <https://mycoursessupport.spcollege.edu/student-assistance-program> a collaborative resource for students with mental health or general life issues.  SAP provides help and education in suicide prevention, mental health, substance abuse awareness and more.  It is SPC’s belief that supporting mental wellness is everyone’s charge, and that one loss as a result of substance abuse, mental illness, or suicide is one too many. If you or a loved one are considering suicide, please call the National Suicide Prevention Lifeline at 1-800-273-8255.

If you have an interest in serving your community, please review St. Petersburg College's community partners at the following link:  [Civic Engagement](https://www.spcollege.edu/friends-partners/community-resources/center-for-civic-learning-and-community-engagement).

**IMPORTANT DATES TO REMEMBER:**

**Semester is 12/11/23 – 1/5/24**

If you completely withdraw from the college anytime on or before the dates of your session, you may incur repayment of Financial Assistance funds. See [financial aid withdraw deadlines](https://www.spcollege.edu/financial-aid/financial-aid-dates).

 **\*\* Refer to the Due dates, holidays tab for due dates for all assignments. Go to Course Content, then to the table of contents, there is a tab underneath the Begin Here Module tab.**

 **Attendance Policy**

Class attendance and full participation is ***required***of all students. A student may be withdrawn for excessive absences (both unexcused and excused) and/or not actively participating in the course.

An absence may be excused by the instructor only if it is determined to be an extenuating circumstance, some of which could include a death in the family, hospitalization or emergency room visit.  If you are requesting an excused absence due to an extenuating circumstance, you must submit the proper documentation to verify the reason for the absence.  The instructor must be notified as soon as possible, preferably before missing the class.

Communication with your instructor is required for any absence. I can be reached by phone at (727) 497-5050 or by email.

The documentation must be provided by email.

The instructor has the discretion to determine if the excuse and documentation meet the criteria for an approved excused absence or an extension on an assignment.

Active participation requires your attendance in online lessons.

**Online Classes**:  Active participation in online classes includes completion of all lesson assignments (reflections, discussions, exams, quizzes, research papers, etc.) by the due date.

The program has PLO’s and MLOs for each course. In order to accomplish the PLOs of the program and MLOs of each course, all assignments must be completed.   Zero grades are not acceptable.   All coursework must be completed to remain in the courses and successfully complete them.

**Grading**

The student's final grade in this course is determined on the basis of accumulated points as follows:

A = 900 - 1000 points (90 - 100%)

B = 800 - 899 points (80 - 89.9%)

C = 700 - 799 points (70 - 79.9%)

D = 600 - 699 points (60 - 69.9%)

F = 0 - 599 points (0 - 59.9%)

Extra credit is not provided in this course.  Also, students need to keep up with the completion of all assignments.  Not completing assignments and therefore receiving a grade of 0 quickly reduces grades.  Students are strongly encouraged to carefully manage time to avoid not completing assignments by the due date.

Students are encouraged to complete each textbook activity twice because the higher score counts.  For each written assignment and discussion forum, a rubric is provided.  Students are encouraged to carefully review the rubric prior to submitting the written assignment or discussion forum.

The instructor will **not** "bump up" grades at the end of the semester.  Instead, students are encouraged to work with the instructor throughout the semester and to carefully review written assignment/discussion forum feedback to implement strategies for improvement throughout the semester.

**ATTENDANCE/ACTIVE PARTICIPATION/WITHDRAWAL POLICIES**

 Students classified as **“No Show”** **for both of the first two weeks** will be “administratively” withdrawn from any class which they are not attending. It is the student’s responsibility to know the attendance policy of the class in which they are enrolled.

 The student’s financial aid will be adjusted based on their updated enrollment status.

* Students who are not actively participating in class as defined in an instructor's syllabus will be reported to the Administration during the week following the last date to withdraw with a “W” (as posted in the academic calendar on the college’s web site).
* Students will be able to ***withdraw*** themselves at any time during the term. However, requests submitted after the last date to withdraw with a “W” (see academic calendar) will result in a “WF.” Students and instructors will automatically receive an email notification through their SPC email address whenever a withdrawal occurs.

Withdrawing after the “Last Date to Withdraw with a Grade of ‘W’” can have serious consequences. If the student withdraws from a class after the deadline posted in the academic calendar, the student will receive a final grade of ‘WF,' which has the same impact on the student's GPA as a final grade of “F.” A “WF” grade also could impact the student's financial aid, requiring repayment of financial assistance.
* Students should consult with an academic advisor or financial assistance counselor prior to withdrawing from a class.

**Make up work**

Your success is very important to us, and we are here to help you achieve your academic goals. While students are expected to complete the scheduled assignments within their respective due dates, we also understand that there may be unexpected and/or extenuating circumstances which occur. Therefore, we encourage you to communicate and work closely with the faculty to discuss a mutually agreeable plan to submit any late assignments when those circumstances arise. Please do not hesitate to reach out to me at (727) 497-5050, I’m here to help.

 **Academic Support / Life Issues Resources:**

The college has many methods in place to assist students with a myriad of academic and personal challenges.  The following is a list of support programs that are available to all students:  Accessibility Services, BayCare Student Assistance Program, Student Support Services, Tutoring, and Career Services.  The following link contains additional information on all of these programs and more:  [Student Support Resources](https://go.spcollege.edu/pages/dynamic.aspx?id=2147484119)

 As a SPC student it is vital that you know **Titans Care**.  You can access resources through SPC’s Student Assistance Program (SAP) (<https://mycoursessupport.spcollege.edu/student-assistance-program>), a collaborative resource for students with mental health or general life issues.  SAP provides help and education in suicide prevention, mental health, substance abuse awareness and more.  It is SPC’s belief that supporting mental wellness is everyone’s charge, and that one loss as a result of substance abuse, mental illness, or suicide is one too many. If you or a loved one are considering suicide, please call the National Suicide Prevention Lifeline at 1-800-273-8255.

**ONLINE STUDENT PARTICIPATION AND CONDUCT GUIDELINES**

The practices of courtesy and respect that apply in the on-campus classroom also apply online. Any discriminatory, derogatory, or inappropriate comments are unacceptable and subject to the same disciplinary action applied in courses offered on campus.

  **SYLLABUS ACKNOWLEDGEMENT**

 I have thoroughly read the course syllabus and understand the requirements of this course, I have read the syllabus and carefully reviewed the course calendar. I have made note of the due dates for assignments and will check the calendar tab in the course if I need clarification regarding a due date.

 I understand that I must earn my grade in this course and that includes submitting quality and relevant responses regarding the lesson for the week. All submissions (whether in class or online) including discussion question posts, responses/feedback to classmates; reflection assignments, exams and quizzes must demonstrate that I understand the lesson content. I understand that I will receive the grade that I earn. I will keep in touch with my instructor throughout this course and will advise him/her on a timely basis if I have difficulties in this course.

**Now please send me an email letting me know that you have read and understand the syllabus.**

 Have an amazing semester!

**Professor Kicklighter**