

Embalming I Laboratory
FSE 2101 L
St. Petersburg College
Funeral Services Program

Course: 1 credit hour

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Textbook: Embalming History, Theory & Practice

Make sure you read this entire syllabus and its associated links. [Mr. Brown's Quick Guide](#) supplements this document.

Course Description:

This course corresponds with FSE 2100, Embalming I, and provides embalming experience in the preparation room. In addition to gaining insight into the art and science constituting embalming, it also elaborates on many topics covered in Embalming I lecture. Student participation is very important and instructors expect student willingness to learn.

Course Outline:

Orientation to Preparation Room
OSHA training
Embalming
Removals
Instruments
Equipment and functions
Anatomical guides and limits

This schedule of topics will be covered in addition to conducting embalmings. We plan to embalm each lab starting with the very first

meeting. There is always the possibility, however, of not having a case on a given week.

Major Learning Outcomes:

1. The student will prepare laboratory reports using appropriate grammar and terminology.
2. The student will acquire knowledge of proper procedures and safety techniques exercised in the preparation room.
3. The student will apply knowledge of instruments to embalming procedures.
4. The student will acquire knowledge of the embalming procedure.
5. The student will acquire knowledge of the legal aspects of embalming.

Embalming Reports:

Complete an [embalming report](#) after participating in an embalming. You will need to download the blank embalming report file to your computer to fill it out. At least five embalming reports are required to progress to Embalming II. Type and fill out the report correctly on a computer, print it, obtain the necessary signatures, and turn in the signed document to the instructor. For embalmings completed off campus, the licensed embalmer who supervised work must be registered with our program.

A licensee registers with our program by receiving and reviewing a copy of the Preceptor Guidelines and by completing the Preceptor Registration Form. (Both these documents are located in the Resources Module under Forms.) Note that five embalmings must be done on campus with a faculty member. ALL embalming reports should be turned in before the final exam in this laboratory. At the completion of five embalmings the instructor will evaluate your skills.

Safety:

Students will wear appropriate clothing in the preparation room -- no shorts or open toe shoes. There is a locker facility for students to change into appropriate clothing for lab if necessary.

Student I.D.

College policy requires students to wear their student identification whenever on a SPC campus or visiting sites off campus in a student capacity.

Communication:

Although students are welcome to phone me, I'm not always in my office. The best way to contact me outside of lab is via email, but please utilize the email within this course. My external college email account receives a lot of SPAM and there is an excellent chance I will never receive your message if you use that account. Again, Do NOT use my external college email account if you need to contact me -- use the email within this course. I will respond to your email within 24 hours in most instances, and within 48 hours on weekends and holidays. Check your course email frequently as well. This is our method of communicating with each other and I may have something important to tell you.

Online Expectations:

Please read the following links in their entirety and send me an email via this course verifying that you understand and agree to the expectations of the college and program.

[Student Support Services](#)

[Syllabus Addendum](#)

[Important Deadlines](#)

Scholarships:

In an effort to make certain that students know of potential money that exists for Funeral Services Students and providing interaction between students and various Funeral Service Organizations, included here is a link of a few scholarships that are generally available to our students. Click on the [Funeral Services Scholarships](#)

Grades:

1. Attendance and participation in laboratory is mandatory. Students may miss one lab and can be no more than 15 minutes late twice or they may be withdrawn.
2. Students must complete at least five embalming reports on campus with SPC faculty. All embalming reports must be signed by an approved embalmer preceptor/course faculty AND the student. Again, at least five embalmings must be completed on campus.
3. EACH STUDENT MUST PASS THE FINAL EXAM TO PASS THE COURSE. Regardless of grades earned during a semester, if a student scores below 70% on the final exam, the highest grade they will earn is "D". To compute your grade, you may fill in the accompanying chart of [Points Possible](#). At any time you may compute your grade by adding up the number of points you have earned and dividing by the number of points possible.

The following scale will be applied to the semester average:

- A 92 - 100
- B 84 - 91
- C 75 - 83
- D 70 - 74
- F Below 70

Final grades in this course are greatly influenced by the Final Exam. The exam is randomly generated from a test bank consisting of multiple choice and short answer questions. Therefore, each student's test will cover the same topics but will be unique. The exam is worth 70 points and is cumulative, meaning that it may contain any information previously covered.

We know from statistics that the exam in this class is a good predictor of student performance on the National Board Exam (NBE) for this subject matter. Please do not ask what will be on the exam. EVERYTHING within the course, including readings from the textbook and what has been discussed in lab is fair game for testing. If it was not important, I would not waste your time having you learn it.

While some things you learn here may not necessarily appear on the final exam, that does not mean you will not see the material on the NBE. The PRIMARY goal of this course -- and all courses in the Funeral Services Program -- is to ensure your success on the NBE. A degree in Funeral Services from St. Petersburg College will not enable you to become a licensed funeral director and embalmer UNLESS you successfully pass the NBE.

We do not know what specific questions are on the NBE, we only know the areas you must show competence. The 300 question NBE you will take upon graduation will be drawn from a 4,000 item question bank. Please do not ask us to narrow down the areas covered on our exams, because doing so compromises our primary objective, passing the NBE.

Students must complete the final exam at the time specified in the course schedule. Failure to take the examination will result in a score of 0% unless the instructor is previously notified and gives permission for missing it. If the instructor gives permission for missing the exam, the student must schedule a makeup within one week of the date of the original exam or a 0% will be given. Makeup exams are ONLY administered at the Health Education Center, St. Petersburg College. A Makeup exam is any exam taken at a time other than the time specified in the course schedule. Any exam not taken by two days prior to the date final grades are due, as published in the college calendar, will be scored a 0%.

To review your exam please contact me within one week following the test to work out arrangements. Due to security issues, reviews only take place at the Health Education Center (HEC) in Pinellas Park, Florida.

Sanitation:

Students are responsible for cleaning the preparation room prior to dismissal of class, and will police the area before anyone leaves. Students will rotate cleaning assignments each meeting (i.e. instruments cleaned and replaced, mopping of floors, wiping countertops with disinfectant and laundering towels and sheets).

Absolutely no cell phones or other picture taking devices are permitted in the Preparation Room!

Special Accomodations:

St. Petersburg College recognizes the importance of equal access for all students. Disability Resources (DR) is the campus office that works with students who have disabilities to provide and/or arrange reasonable accommodations. Students registered with DR, who have a letter requesting accommodations, are encouraged to contact the instructor early in the semester. Students who have, or think they may have, a disability (e.g. learning disability, ADD/ADHD, psychiatric, medical/orthopedic, vision, and/or hearing), are invited to contact DR for a confidential discussion at 727-341-3721 (V/TTY) or at silvers.stefanie@spcollege.edu. Additional information is available at the college-wide [Disability Resources](#) website.

[Course Schedule](#)

[Points Possible](#)

[Course Objectives](#)

[St. Petersburg College Homepage](#)

[St. Petersburg College Disclosures](#)

[St. Petersburg College Libraries](#)

Complete the [Syllabus Confirmation](#)