



Course Syllabus

PSY 1012 - 299

General Psychology Fall Term 2024-2025 (0640)

This course includes the following section numbers:

Welcome

Welcome to PSY 1012 - General Psychology!

You have enrolled in an interactive and thought-provoking course that I hope you enjoy and find meaningful. Please click on the Course Content Tab above to view the content of this course.

At any point, you can contact me through MyCourses by clicking on the Course Content Tab. You will see "Email Instructor" on the left.

All due dates for the entire semester are listed on the Calendar Tab. That way, you can plan accordingly.

Within each module, you will see a Step-by-Step Guide, which is your roadmap through each module. All of the assignments for each module are explained in the Step-by-Step Guide. Also in each module, you will see the textbook readings. *The textbook is provided for free.*

I look very forward to our semester! Please let me know if you have any questions. I look very forward to a fun and productive semester with you!

Instructor Contact Information

Sharon Olsen

Email

Olsen.Sharon@spcollege.edu

Phone: 727-394-6225

Office and Online Chat Hours:

I am available Monday-Thursday 8:00 AM-4:00 PM for in person and virtual appointments. Please email me to schedule an appointment.

Office Location:

UP337H

Instructor Web Page:

<https://web.spcollege.edu/instructors/id/olsen.sharon/BIO/>

Departmental Contact Information

Dr. Joseph Smiley

Title: Dean, Social and Behavioral Sciences and Human Services

Email: Smiley.Joseph@spcollege.edu

Phone Number: 727-712-5851

Appointment Information: Call or Email contacts above to schedule an appointment

Dr. Douglas Rivero

Title: Assistant Dean

Email: Rivero.Douglas@spcollege.edu

Phone Number: 727-394-6948

Appointment Information: Call or Email contacts above to schedule an appointment

Course Information

Prerequisite(s): Prerequisites: (ENC0020, ENC0025, ENC0990, ENC0056 or ENC0055) and (REA0017, REA0002, REA0990 or REA0056); or EAP1695; or appropriate scores on the college placement test.

Credit Hours: 3

Modality: Online

Course Description: In this course, students will gain an introduction to the scientific study of human behavior and mental processes. Topics may be drawn from historical and current perspectives in psychology. State Core Course Description (State Rule 6A-14.0303). This course partially satisfies the writing requirements outlined in the General Education Requirements. This course satisfies the Social and Behavioral Sciences General Education Core. Credit is not given for both PSY 1012 and PSY 1012H or IDS 1610.

Course Objectives

1. *Students will be able to identify basic psychological theories, terms, and principles from historical and current perspectives.
2. *Students will be able to recognize real-world applications of psychological theories, terms, and principles.
3. *Students will be able to recognize basic strategies used in psychological research.
4. *Students will be able to draw logical conclusions about behavior and mental processes based on empirical evidence.
5. Students will be able to analyze the main approaches in psychology by:

- a. examining the biological approach applied to the science of psychology, including neuroscience and also at least two or more of the following topics: sensation, consciousness, the nervous system, and the endocrine system.
- b. exploring the cognitive approach as applied to the science of psychology, such as two or more of the following topics: cognition, memory, motivation, and perception.
- c. breaking down the life span as applied to the science of psychology, such as two or more of the following topics: learning, development, and language.
- d. identifying the effects of social and personality factors as applied to the science of psychology, such as two or more of the following topics: social, personality, intelligence, and emotion.
- e. investigating mental and physical health as applied to the science of psychology, such as two or more of the following topics: mental illness, health, and therapies (both biological therapies and psychotherapies).

Important Dates

Class Dates: 09-SEP-2024 to 06-DEC-2024

Drop Date: 13-SEP-2024

Withdrawal Date: Please reference the Academic Calendar below

<https://www.spcollege.edu/academic-calendar>

Required Textbook and Other Resources

No textbook is required. The textbook is provided for free within this course shell.

Notes

Title/Material *

Performance Assessment and Grading

Assignments

In **Module 1**, students are graded on three textbook activities, totaling 30 points. Students can complete each textbook activity twice and the higher score counts. Students are also graded on a Module 1 Test worth 25 points and a Module 1 Discussion worth 30 points. **Total Possible Points: 85**

In **Module 2**, students are graded on two textbook activities, totaling 20 points. Students can complete each textbook activity twice and the higher score counts. Students are also graded on a Module 2 Test worth 25 points and a Module 2 Discussion worth 30 points. **Total Possible Points: 75**

In **Module 3**, students are graded on three textbook activities, totaling 30 points. Students can complete each textbook activity twice and the higher score counts. Students are also graded on a Module 3 Test worth 25 points and a Module 3 Discussion worth 30 points. **Total Possible Points: 85**

In **Module 4**, students are graded on two textbook activities, totaling 20 points. Students can complete each textbook activity twice and the higher score counts. Students are also graded on a Module 4 Test worth 25 points and a Module 4 Discussion worth 30 points. **Total Possible Points: 75**

In **Module 5**, students are graded on three textbook activities, totaling 30 points. Students can complete each textbook activity twice and the higher score counts. Students are also graded on a Module 5 Test worth 25 points and a Module 5 Written Assignment worth 30 points. **Total Possible Points: 85**

In **Module 6**, students are graded on two textbook activities, totaling 20 points. Students can complete each textbook activity twice and the higher score counts. Students are also graded on a Module 6 Test worth 25 points and a Module 6 Discussion worth 30 points. **Total Possible Points: 75**

In **Module 7**, students are graded on three textbook activities, totaling 30 points. Students can complete each textbook activity twice and the higher score counts. Students are also graded on a Module 7 Test worth 25 points and a Module 7 Discussion worth 30 points. **Total Possible Points: 85**

In **Module 8**, students are graded on three textbook activities, totaling 30 points. Students can complete each textbook activity twice and the higher score counts. Students are also graded on a Module 8 Test worth 25 points and a Module 8 Written Assignment worth 30 points. **Total Possible Points: 85**

In **Module 9**, students are graded on four textbook activities, totaling 40 points. Students can complete each textbook activity twice and the higher score counts. Students are also graded on a Module 9 Test worth 25 points and a Module 9 Discussion worth 30 points. **Total Possible Points: 95**

In **Module 10**, students are graded on two textbook activities, totaling 20 points. Students can complete each textbook activity twice and the higher score counts. Students are also graded on a Module 10 Test worth 25 points and a Module 10 Written Assignment worth 30 points. **Total Possible Points: 75**

In **Module 11**, students are graded on three textbook activities, totaling 30 points. Students can complete each textbook activity twice and the higher score counts. Students are also graded on a Module 11 Test worth 25 points and a Module 11 Discussion worth 30 points. **Total Possible Points: 85**

In **Module 12**, students are graded on four textbook activities, totaling 40 points. Students can complete each textbook activity twice and the higher score counts. Students are also graded on a Module 12 Test worth 25 points and a Module 12 Written Assignment worth 30 points. **Total Possible Points: 95**

This course does not have a midterm exam and does not have a final exam. Also, module tests are completed through MyCourses and are not proctored.

Generative AI (Artificial Intelligence)

You may have heard of Generative AI (Artificial Intelligence). The best-known example is ChatGPT, a chatbot that allows you to type a question as if you were talking to a real person, and it quickly offers a seemingly meaningful, original answer. Tools like this are powerful and can be useful in many contexts, but we must be aware of their limitations, as they can produce inaccurate, fabricated, and even offensive content. In addition, the work produced is not technically your own. In order to avoid violating SPC's academic integrity policy, students must be sure to follow each professor's course policies regarding the use of artificial intelligence in academic work. If you're unsure of a professor's guidelines, reach out to them to discuss further.

My policies for this course can be found below:

You are strictly prohibited from using Generative AI (Artificial Intelligence), including ChatGPT and similar AI tools, in this course. The work produced by AI writing tools is not your own original work and is therefore unacceptable for the assignments in this course. If you use AI-generated content, even if you cite it, the work will receive a zero. If you

neglect to cite AI as your source, the work will not only receive a zero but also be considered plagiarism, and the incident will be reported. If you have any questions about this, please reach out to me. I am glad to offer guidance! If you have any questions about this, please reach out to me. I am glad to offer guidance!

Grading Scale

Grading

The student's final grade in this course is determined on the basis of accumulated points as follows:

A = 900 - 1000 points (90 - 100%)

B = 800 - 899 points (80 - 89.9%)

C = 700 - 799 points (70 - 79.9%)

D = 600 - 699 points (60 - 69.9%)

F = 0 - 599 points (0 - 59.9%)

Extra credit is not provided in this course. Also, students need to keep up with the completion of all assignments. Not completing assignments and therefore receiving a grade of 0 quickly reduces grades. Students are strongly encouraged to carefully manage time to avoid not completing assignments by the due date.

Students are encouraged to complete each textbook activity (which follows reading each textbook section) twice because the higher score counts. For each written assignment and discussion forum, a rubric is provided. Students are encouraged to carefully review the rubric prior to submitting the written assignment or discussion forum.

The instructor will not "bump up" grades at the end of the semester. Instead, students are encouraged to work with the instructor throughout the semester and to carefully review written assignment/discussion forum feedback to implement strategies for improvement throughout the semester.

Late Work Policy

Late Work Policy

Late work will be accepted with prior approval from the instructor. If late submission is approved, a deduction of 5 points per day may be applied to the assignment for each day that the assignment is late. Please communicate with the instructor as early as possible if you anticipate needing an extension.

Availability of Course Content

The MyCourses Calendar Tab provides students with a semester-wide overview of the due dates for the entire semester. The News Tab provides students with a week-by-week narrative of the assignments due each week. Students interested in working ahead may do so unless otherwise notified by the instructor.

Communication Plan

Communication Channels

I will utilize the following communication channels in this class: MyCourses announcements, MyCourses emails, SParC, Virtual Office Hours in Zoom, and feel free to call me using the number in the syllabus.

Response Time

Monday - Friday I will respond to emails and missed phone calls within 24 hours, and 48 hours on the weekends. I will grade assignments and provide feedback within 7 days after the due date.

Communication Schedule

I will post weekly announcements and send weekly emails via MyCourses.

How to Be a Successful Student

Attending class is vital to your success, particularly the first few days of class as you are introduced to the requirements and topics you will be covering. Therefore the college limits when you can add classes. Please [check our registration page](#) regarding when classes can be added.

You may drop a course through the [Drop with Refund](#) date listed on your Fee Schedule and be eligible for a refund, although withdrawing may affect your financial aid. If you are thinking of withdrawing, please speak with your instructor, an [Academic Advisor](#) or a [financial aid counselor](#).

Showing up is the first step in ensuring your academic success. Active participation is the next step - whether you are in a classroom or taking classes online. Each of your faculty will give details in the syllabus about their attendance policies. If you are going to miss a session, or be offline for any reason, please let your instructor know in advance. If you don't attend during the first two weeks of a term you will automatically be withdrawn from the class and this can cause serious problems if you receive financial aid. In fact, if you withdraw prior to completing 60% of a class and receive any form of federal financial aid (grants or loans) you will be required to repay a portion.

Course Attendance

Instructor will verify that students are actively participating throughout the semester by ensuring that the weekly assignments have been completed as indicated in the course calendar.

Active participation is defined as completing the weekly assignments/activities assigned each week. The assignments/activities may be an online discussion, written assignment, quiz, and/or test. If you do not complete the attendance activity or activities by the weekly due date, you will be counted as absent. Two or more consecutive absences may result in inactive participation. Students classified with inactive participation may be administratively withdrawn with a "WF."

If illness or other emergencies prevent your active participation, please notify the instructor immediately to determine an academic plan.

Excused absences that have been communicated with the instructor and documented accordingly will not count against you. Frequent communication with the instructor is highly recommended.

SPC Policy: Attendance/Participation/Withdrawal

Withdrawing from a course with a “W” or “WF” may impact students’ academic standing and financial aid eligibility including placing the student in early repayment. It is the student’s responsibility to understand the consequences of withdrawing.

Attendance

College policy requires students to attend class prior to the published deadline to drop with a refund. The instructor is required to report non-attendance and the student will be dropped after the first week of classes.

If you don’t attend during the first week of the term, you will be automatically dropped, and the class removed from your schedule. If you receive financial aid, your award amount may be adjusted if the drop changes your enrollment status (e.g. full-time to part-time).

It is the student's responsibility to know the attendance policy of the class in which they are enrolled.

- Depending on the modality of the course, attendance may be online, LIVE Online, blended, or on-campus.
- For LIVE Online classes, attendance will be taken online during the normal class meeting time/days.

- Students who are feeling ill for any reason should communicate in a timely manner with their instructor regarding attending online instead of on-campus, and/or the responsibility of excused absences. Students are also responsible to discuss completing any missed work with the instructor.

Participation

College policy require the instructor to report any student who is not actively participating at the 60% point of a class. The instructor will report the student by the end of the week immediately following the 60% point of the class and the student will be withdrawn from the course and assigned a "W" grade. It is the student's responsibility to understand the instructor's requirements for 'active participation.

Student Withdrawals

You may drop a course through the [Drop with Refund](#) date listed on your Fee Schedule and be eligible for a refund, although withdrawing may affect your financial aid. If you withdraw prior to completing 60% of a class and receive any form of federal financial aid (grants or loans) you will be required to repay a portion. If you are thinking of withdrawing, please speak with your instructor, an [Academic Advisor](#) or a [financial aid counselor](#).

Withdraw requests submitted after the last date to withdraw with a "W" (see academic calendar) will result in a "WF". Students and instructors will automatically receive an email notification through their SPC email address whenever a withdrawal occurs. Students should consult with an academic advisor or financial assistance counselor prior to withdrawing from a class.

Students who wish to withdraw completely from SPC are not able to totally withdraw from all classes through MySPC. A student must contact an Academic Advisor to totally withdraw.

Technology Requirements & Policy

View the [MyCourses Minimum Technology Requirements](#).

Minimum Technical Skills: Students should know how to navigate the course and use the course tools (email, discussion, gradebook, etc.). MyCourses tutorials are available to students new to this LMS and are located at the beginning of the course. Most features

on MyCourses are accessible on mobile devices, although it is recommended that you use a computer for quizzes, tests, and essay assignments.

Students also MUST become proficient with the tools contained within the program to be successful in this course.

Accessibility of Technology

- [MyCourses \(Brightspace by Desire2Learn\) Accessibility](#)
- [Microsoft Accessibility](#)
- [Google \(YouTube\) Accessibility](#)
- [Panopto Accessibility](#)
- [Turnitin Accessibility](#)
- [Honorlock Accessibility](#)
- [Cengage Accessibility](#)
- [McGraw-Hill Accessibility](#)
- [Pearson Accessibility](#)

Privacy

- [MyCourses \(Brightspace by Desire2Learn\) Privacy](#)
- [Microsoft Privacy](#)
- [YouTube Privacy](#)
- [Panopto Privacy](#)
- [Turnitin Privacy](#)
- [Honorlock Privacy](#) and [SPC's Honorlock Security and Privacy FAQ](#)
- [Cengage Privacy](#)
- [McGraw-Hill Privacy](#)
- [Pearson Privacy](#)

Academic Honesty Policy

You are expected to be honest in all your academic work. By enrolling at the College, you agree to abide by all the standards of academic honesty and integrity and failing to observe the rules may result in academic and disciplinary action, up to and including expulsion from the College. The academic honesty policy and procedures are available online:

- [Academic Honesty Policies, Honor Code](#)
- [Academic Integrity Policies and Procedures](#)

These documents include details on what is meant by:

- Cheating
- Bribery
- Misrepresentation
- Conspiracy
- Fabrication
- Collusion
- Duplicate submissions
- Academic misconduct
- Improper calculator, computer or online use

Some of your courses may include online material that is protected by copyright. This means that the work is available for you to use in your studies, but you can't copy and share the materials (copyright.gov). Please see [SPC's copyright information](#). It's your responsibility to be academically honest in all of your work.

Generative AI Not Permitted

The best-known example of Generative AI (Artificial Intelligence) is ChatGPT, a chatbot that allows you to type a question as if you were talking to a real person, and it quickly offers a seemingly meaningful, original answer. Tools like this are powerful and can be

useful in many contexts, but you must be aware of their limitations, as they can produce inaccurate, fabricated, and even offensive content. In addition, the work produced is not technically your own. In order to avoid violating [SPC's academic integrity policy](#), students must be sure to follow the course's policies regarding the use of artificial intelligence in academic work. The AI policies for this class are outlined below.

You are strictly prohibited from using use Generative AI (Artificial Intelligence), including ChatGPT and similar AI tools, in this course. The work produced by AI writing tools is not your own original work and is therefore unacceptable for the assignments in this course. If you cite AI-generated content, the work will be considered incomplete and receive a zero. If you do not cite, the work will be considered plagiarism and receive a zero. If you have any questions about this, please reach out to me.

Turnitin

The instructor of this course may require use of Turnitin.com as a tool to promote learning. The tool flags similarity and mechanical issues in written work that merit review. Use of the service enables students and faculty to identify areas that can be strengthened through improved paraphrasing, integration of sources, or proper citation. Submitted papers remain as source documents in the Turnitin database solely for the purpose of detecting originality. Students retain full copyright to their works. Review the [Turnitin Usage Agreement](#) for full details. Students who do not wish to submit work through Turnitin must notify their instructor via course email within the first seven days of the course. In lieu of Turnitin use, faculty may require a student to submit copies of sources, preliminary drafts, a research journal, or an annotated bibliography.

View the [Reviewing a TurnItIn/Originality Report](#) tutorial.

Learner Support and Other Student Resources

Use the following links to view web sites on SPC's:

- [Free Tutoring](#)

- [Accessibility Services](#)
- [Academic Support](#)
- [On-Campus and Online Support](#)
- [Student Services](#)

Additional Resources:

- [Academic Calendar](#)
- [Learning Resources](#)
- [Career Services](#)
- [International Student Services](#)
- [Veterans Services](#)

Code of Conduct

Code of Conduct

The behavior of all students in class should reflect a professional, respectful, and compassionate environment. Inappropriate or inconsiderate behavior will result in consequences. Students must be thoughtful of their comments, actions, and decisions, considering how these impact classmates and instructors.

Online Student Participation and Conduct Guidelines

The practices of courtesy and respect that apply in the on-campus classroom also apply online. Any discriminatory, derogatory, or inappropriate comments are unacceptable and subject to the same disciplinary action applied in courses offered on campus.

Netiquette

Whether you are in an online class or a physical classroom, certain behaviors are expected when you communicate with your peers and your instructors. You need to contribute to a positive learning/teaching environment, respecting the rights of others and their opportunity to learn. No one has the right to interfere with the teaching/learning process. Below are the traits of a

successful student. These guidelines pertain whether your course is online or in the classroom. When communicating, you should always:

- Treat everyone with respect in every communication
- Use your professor's proper title: Dr. or Prof., or if you are in doubt use Mr. or Ms.
- Use clear and concise language
- Remember that college level communication should use correct grammar, whether written or spoken. Avoid slang.
- Use correct spelling and avoid texting abbreviations
- Avoid using the caps lock feature as it can be interpreted as yelling online
- Be cautious when using humor or sarcasm as tone is sometimes lost in an email or discussion post and, even when spoken, your message might be misunderstood
- Be cautious with personal information (both yours and others')

When you send an email to your instructor, department chair, dean, or classmates, you should:

- Use a subject line that describes what you are writing about
- Avoid attachments unless you are sure your recipients can open them
- Be clear, concise, and courteous
- Sign your message with your name
- Use your SPC email account to ensure delivery. Sometime emails from non-SPC accounts are stopped by the spam filter and the recipient may not receive it.

When posting to a discussion board, you should:

- Write posts that are on-topic and within the scope of the course material
- Take your posts seriously; review and edit your posts before sending
- Be as brief as possible while still making a thorough comment

- Always give proper credit when referencing or quoting another source
- Read all messages in a thread before replying
- Avoid repeating someone else's post without adding something of your own to it
- Avoid short, generic replies such as, "I agree." You should include why you agree or add to the previous point
- Always be respectful of others' opinions, even when they differ from your own
- Express any differing opinions in a respectful, non-critical way
- Not make personal or insulting remarks
- Be open-minded

Recordings in the classroom

Students may record lecturers in class for personal use (such as studying or documenting complaints to the institution) without explicit permission. However, students may not record non-lecture portions of class (such as skills labs, student group work, individual student instruction, Q/A sessions, recording studio critiques, group/individual production and computer lab time, practicums/internships, or clinical/simulation rotations) or other students without explicit permission, and may not disrupt class in making such recordings (such as trying to use a device with a calculator or calculator app in a class that does not allow calculators, or blocking the view or aisles for others in the class). Having an approved ADA accommodation is considered explicit permission to record from the college.

Students making such recordings may not share recordings without explicit permission and are personally liable for unauthorized dissemination. If in doubt, please discuss with your professor before class.

The instructor has the authority to ask a disruptive student to leave a classroom or lab. The instructor may also delete posts or materials from an online or blended class and/or

take disciplinary action if disruptive behavior continues. This ensures that all students in the class have an opportunity to learn.

For additional information, review the [SPC Expectations for Student Conduct](#), [Online Student Participation and Conduct Guidelines](#), and the [SPC Netiquette Policy](#). Please strive to uphold these standards to ensure a positive and productive learning environment.

Student Survey of Instruction

The Student Survey of Instruction is administered in courses each semester. It is designed to improve the quality of instruction at St. Petersburg College. All student responses are confidential and anonymous and will be used solely for the purpose of performance improvement.

Title IX

At St. Petersburg College, our faculty are dedicated to fostering a secure and open environment conducive to learning for all students. Title IX prohibits gender discrimination, including sexual harassment, domestic and dating violence, sexual assault, and stalking. If you, or someone you are aware of, has experienced sexual harassment or sexual violence, or any form of sexual misconduct, which includes incidents like sexual assault, relationship violence, or stalking, please know that there are avenues for help and support.

We strongly encourage every member of our college community to be proactive, seek assistance, and report occurrences of sexual misconduct to the Title IX Office. It's important to be aware that under Title IX regulations, faculty members are obligated to report such incidents to the Title IX Office. However, if you prefer to have a conversation with someone who is not required to report, you can consult the [SPC's Counseling Services](#).

St. Petersburg College urges everyone in our community to step forward, seek support, and report any incidents of sexual harassment or gender-based discrimination to the St. Petersburg College Title IX Office. They can be reached via email at SPCTitleIX@spcollege.edu or by phone at 727-341-3261. Remember, these resources are here for your support and well-being.

Equal Access

St. Petersburg College affirms its equal opportunity policy in accordance with the provisions of the Florida Educational Equity Act and all other relevant state and federal laws, rules and regulations. The College will not discriminate on the basis of race, color, ethnicity, religion, sex, age, national origin, marital status, pregnancy, sexual orientation, gender identity, genetic information, or against any qualified individual with disabilities in its employment practices or in the admission and treatment of students. Recognizing that sexual harassment constitutes discrimination on the basis of sex and violates this Rule, the College will not tolerate such conduct. Should you experience such behavior, please contact the Equal Access/Equal Opportunity Office at 727-341-3261; by mail at P.O. Box 13489, St. Petersburg, FL 33733-3489; or by email at eaeo_director@spcollege.edu.

Accessibility Statement

St. Petersburg College recognizes the importance of equal access for all students. Accessibility Services (AS) is the campus office that supports students with disabilities to approve and coordinate reasonable accommodations. Students who have, or think they may have, a disability (e.g., learning disability, ADD/ADHD, psychiatric, medical/orthopedic, vision, and/or hearing) are invited to contact their AS campus coordinator ([Accessibility Services Contacts](#)) for a confidential discussion. If an accommodation is deemed to potentially alter the nature of the course, it will require a decision by a committee. Therefore, ample time must be provided to evaluate and process such requests. Students who are currently registered with AS are encouraged to request accommodations early in the semester by logging into their AIMS account. Additional information is available at the college-wide Accessibility Services website www.spcollege.edu/accessibility.

Safety and Security

We want to make sure that you are comfortable on campus and feel secure in your learning environment. The SPC campuses are very safe but you should be aware of your surroundings, just as you are anytime you are in a public space. In each classroom there is an Emergency Response Guide to help you during an emergency. It is also a good idea to be familiar with evacuation routes in buildings that you use frequently. **If you have an emergency, dial 911 immediately.** For information on campus safety and security policies, please call 727-791-2560. More information is also available on the [Campus Safety website](#).

The college website (spcollege.edu) is the best source of information in the event of an emergency. It's possible for something like a hurricane to disrupt classes on campus; if this happens there are plans on how to help you continue your education. You should be comfortable using MyCourses as the learning management system will be key in communicating with faculty about course materials and assignments. Make sure you complete the Introduction to MyCourses so that you are familiar with sending and receiving emails, participating in discussion posts, navigating through course materials, and submitting assignments. It is important to be able to use MyCourses for learning activities if your campus is closed.

Federal and state law requires a person designated as a "sexual predator or offender" to register with the Florida Department of Law Enforcement (FDLE). The FDLE is then required to notify the college if the person attends, or is employed, by a college or university. You can find out more information by calling the FDLE hotline (1-888-FL-PREDATOR) or by visiting offender.fdle.state.fl.us/offender. A list of sexual offenders or predators registered for classes at SPC is also available.

Titans Care (Student Assistance Program)

As an SPC student it's vital that you know Titans Care. You can access resources through [SPC's Student Assistance Program \(SAP\)](#), a collaborative resource for students with mental health or general life issues. SAP provides help and education in suicide prevention, mental health, substance abuse awareness and more. It is SPC's belief that supporting mental wellness is everyone's charge and that one loss as a result of substance abuse, mental illness, or suicide is one too many. If you or a loved one are

considering suicide, please call the National Suicide Prevention Lifeline at 1-800-273-8255.

Student Concerns

St. Petersburg College wants to make sure that you are able to receive prompt and fair resolutions to any concerns that you might have. If you feel that you have had a bad experience with a college employee, or you have a concern about college facilities, please bring it to our attention. Begin by speaking directly to the person responsible for the department; direct conflict resolution is an important skill to develop and usually brings about the best results. If you aren't satisfied with the outcome, or are not comfortable approaching the person directly, you may submit the information using an online form: web.spcollege.edu/survey/13002

If you're not able to submit the form online yourself, feel free to ask a college employee to submit the form on your behalf.

SPC Vaccination Policy

SPC is concerned about the health and well-being of all students. We encourage all students to remain current on vaccinations as suggested by appropriate health authorities. SPC does not require vaccinations for general admissions to our degree or certificate programs, with some exceptions for specific programs.

Instructional Continuity During Emergencies

The St. Petersburg College website at www.spcollege.edu is the official source of college information regarding the status of the institution. Other important information will be communicated via SPC Alert, local media outlets, and the college toll-free phone number 866-822-3978. All decisions concerning the discontinuation of college functions, cancellation of classes, or cessation of operations rest with the President or his/her designee. The College realizes that it is possible for a significant natural disaster to compromise SPC campus facilities sufficiently to disrupt the delivery of classes on

campus/campuses for an extended period and is planning ways our operations can continue following such an emergency.

So, if a hurricane or other natural disaster causes significant damage to St. Petersburg College facilities, please visit the college website for an announcement of the College's plan to resume operations.

Further, in the event of such a disaster, the Instructor will continue using the Learning Management System (LMS) of MyCourses for continuation of all required learning and instructional activities in this course, including the issuing of graded online assignments and expectation of student completion of those graded assignments.

Therefore, to keep up with all activities in this course during and after a natural disaster, please plan to continue this course by maintaining online access to MyCourses (possibly through duration of the course's regularly scheduled end date). We will finish this course in MyCourses, as directed by your Instructor online, and your Instructor will use all graded assignments to assess and issue your final letter grade for this course, as normally planned, despite occurrence of the natural disaster.

For all current updates on pandemic conditions or other events, please visit SPC Updates at <https://www.spcollege.edu/spc-updates>

Terms of Instruction

Please note this syllabus is an instructional guide and that the instructor/professor reserves the right to make any changes to it, as needed. This includes changes to the course schedule and assignments, etc., throughout the term. If changes occur, you will be notified as soon as possible via email and/or an announcement in MyCourses. Changes may be necessary for various reasons, including instructor illness, students' progress, weather events, institutional needs, etc. Please approach any changes with flexibility and understanding.