**BSC 4940 INTERNSHIP IN BIOLOGICAL SCIENCES: 1-3 credits**

This course provides the student with a supervised, practical learning experience in a work setting that is relevant to his/her program of study. Through course assignments and workplace projects the student will apply, connect, and extend academic theory and competencies for the purpose of building professional skills and affiliations. 1 credit hour = 60 contact hours; 2 credit hours = 120 contact hours; 3 credit hour = 180 contact hours

**Requirements:** Enrollment in BS Biology Program as a degree-seeking student, minimum Cumulative GPA of 2.5,

30 credit hours of Upper Division Biology Courses, Recommendation by Faculty, Academic Chair or Dean

**Recommended Courses to take before enrolling in Internship** Theory & Practice in Biological Science, Genetics with lab (PCB 3063C), Ecology with lab (PCB 3043C)

**Instructor: Natural Sciences:**

***Kelli Stickrath***  Dean: ***Dr. Natavia Middleton***

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Office hours by appointment

**Grade Determination**

1. **Internship log of activities (40% of grade):** Post a document that outlines the days and hours that you worked throughout the internship and the types of assignments you worked on.

2. **Evaluation, skill assessment & survey from supervisor at the end of the internship (30% of grade).** This is based on the internship agreement submitted to SPC by the student and supervisor. A site visit by your SPC mentor may also be done during the semester. Please notify your supervisor that they will be contacted 3 weeks into the semester to touch base on your progress. The most efficient was of doing this is through e-mail. If your supervisors email was not included in your form please make sure to contact your SPC mentor with the current email contact.

3. **Internship essay & Student Survey (30% of grade).** You will submit an essay to the SPC mentor prior to the end of the semester (See calendar for exact date). The essay should meet all scientific writing standards (see Hoffman’s Scientific Communication book). For a 1 or 2 credit internship, the essay should be at least 600 words and include an overview of what you did and what you learned in your internship. For 3 credit internships, you are required to participate in a formal researched topic that is approved by our SPC mentor and will submit a formal lab report here (minimum of 1200 words).

Grades are assessed based on completion using a straight scale. Intern’s progress and performance will be assessed by SPC mentor prior to the withdrawal date to ensure conduct meets the outlined agreement between the supervisor and the student. Although most students receive high marks in this course the following instances are subject to unsuccessful completion of course determined by SPC faculty mentor and internship supervisor:

* Lack of professional conduct during internship
* Truancy
* Conduct deemed unacceptable by human resources of internship site
* Plagiarism or misconduct as outlined in SPC academic honesty code
* ANY breach of internship agreement

**Learning Objectives**

1. The student will demonstrate critical thinking skills in the workplace.

2. The student will apply ethics and professionalism in the workplace.

3. The student will apply and extend academic program/course theory and competencies in the workplace.

4. The student will be prepared to pursue work in a vocation that relates to academic interests.

5. The student will work with the faculty and site supervisor to identify additional learning goals, objectives and outcomes.