

EAP 1500 Advanced Listening & Speaking – in class

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ABOUT THIS COURSE (EAP 1500 Advanced Listening & Speaking)

This course is designed to help you build skills in academic listening and speaking. You will enhance your aural comprehension skills in both academic and social settings by listening to taped lectures and news broadcasts, radio and television shows, and guest speakers. You will develop communication, organization and pronunciation skills necessary for effective academic presentation and discussion with an introduction to lecture note taking. Emphasis is also placed on accent reduction as students focus on sound discrimination and oral production of English. Oral communication skills are further developed as you practice interviewing, summarizing, giving presentations, and participating in problem-solving activities. 62 contact hours.* Prerequisite: EAP 0400 or an appropriate score on the standardized placement test for ESL.

By successfully completing this course, you will achieve the following major learning outcomes:

1. You will communicate facts and talk casually with native speakers about topics of current and personal interest.
2. You will discuss concrete topics relating to particular interests and special fields.
3. You will deliver a ten-minute prepared oral presentation on a chosen topic.
4. You will understand information presented in a variety of contexts.
5. You will understand the main ideas of speeches.
6. You will demonstrate enhanced enunciation and pronunciation.

LEARNING RESOURCES

<http://spcollege.libguides.com/tutoring>
<https://www.facebook.com/SPCwritingstudio>

Writing Workshops

www.spcollege.libguides.com/CLworkshops

These free workshops are open to any SPC student! They cover many topics, including grammar, comma usage, sentence structure, paragraph development, and essay structure. The first part is usually a short lesson, and the second half includes practice and discussion. The writing/grammar workshops are located in the Clearwater campus library. Check in at the reference desk to find out exact locations.

Tutoring

www.spcollege.libguides.com/CLSschedule.

Sit down with a friendly tutor for **free** help with your class work. You can get help with writing and grammar in the Writing Studio inside the Clearwater campus library. You can also find help with math, science, and computer classes over in the Learning Support Commons in LA 100. The tutors are available Monday through Saturday. Check the [schedule](#) for details.

Library materials

www.spcollege.edu/libraries

Do you need a book to help you improve your English reading skills? Would you like to listen to an audio version of a novel while you read along in English? Do you need some information for an essay and you don't know where to start? Find the research librarian at the reference desk in the Clearwater campus library! They are there to help you find the materials you need. You can check out books, movies, and other materials with your student ID. If you don't have a student ID, you can get one right there at the front desk in the Clearwater campus library.

Study spaces

The Clearwater campus library (LI building) and Learning Support Commons (also known as the LSC, located in LA 100) are great places to finish your assignments without the distractions that you might have at home. Stop by before, after, or between classes. There are tables, desks, and study rooms where you can work comfortably. Some areas are quiet while others are more interactive, so you are sure to find the right place for you. In addition, if you have questions while you work, the tutors or librarians are there to help you.

Computers, printers, and scanners

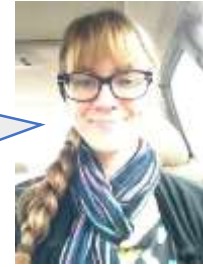
You will find many computers available for you in the library or LSC. If you prefer a laptop, you can check one out from the front desk to use in the library. Printing and copying cost 10 cents for black/white and 50 cents for color. The scanner is available for free.

☺ **Completely FREE services** ☺

As an SPC student, you have access to all of these services at no cost.

INSTRUCTOR

Melanie Paden ← Click my name to access my instructor page.



Hello and welcome to EAP 1500! I am looking forward to working with each of you as you move closer toward your academic and professional goals.

Here are four ways to communicate with me:

(1) Email

Please email me through MyCourses at mycourses.spcollege.edu. If the course page is not working, email me at paden.melanie@spcollege.edu

(2) Phone

Call 727-791-2443. Please leave a message if I'm not in.

(3) My office

LA 127

727-791-2443 – Please leave a message if I'm not in.
Schedule posted on my door & on the course page

(4) Study hall in the Writing Studio

Inside the Clearwater campus library

727-791-5994

Days/times will be posted on the course page

*If the posted times do not work for you, **email me** so we can work out a good time to meet.*

REQUIRED MATERIALS

There are no textbooks for this course, but **you must have regular access to a computer with internet connection and working speakers or headphones.**

You must access our course page to view assignments, submit work, and communicate with the instructor. In order to succeed in the course, you should visit the course page frequently, especially between our Thursday and Tuesday meetings.

To access our course page, sign in with your student number and password at mycourses.spcollege.edu. Computers and headphones are available in SPC's Learning Support Commons and the library. Therefore, "I had computer problems" is not a valid excuse for not completing assignments. Call **(727) 341-4357** for technical help seven days a week, 7 AM - midnight. You may also visit the library or Learning Support Commons in LA 100 for assistance. View the [learning support site](#) to view schedules.

PARTICIPATION & ATTENDANCE

Submitting work:

You are responsible for turning in all of your work on time. Assignments submitted after class on the due date are considered late but may earn half credit if you email or call me on or before the day the assignment is due to tell me when you will submit the assignment. If you do not email me or call me on or before the day the assignment is due to request permission to submit the missed work, you will receive a grade of zero on that work. Missed speeches and other presentations must be given during the following class period after the absence. Please email me or call me before the due date if you are going to miss an assignment.

Active participation:

In order to succeed in this course, you must attend class, arrive on time, participate in class activities, be present for quizzes and discussions, devote time at home for homework, and submit work when it is due. In other words, you must actively participate in class. For this class, you show evidence of your active participation by **grades and attendance**.

For **grades**, you must maintain a course average above 70%. If your grade is below 70% at the “W” withdrawal date, I will contact you to set up a meeting to discuss steps you must take in order to continue in the course.

I will take **attendance** every day. Please email me before class to let me know if you must be absent. If you miss **more than three classes** before the “W” withdrawal date (see “Important Dates” section above), we must set a time to meet and talk about your progress. If you do not meet with me, you must withdraw from the class before the “W” withdrawal date. If you do not withdraw yourself, you will be dropped from the class and receive a “WF.” If you miss **more than four classes** by the end of the semester, we must set a time to meet to discuss your progress. You will be required to complete any extra work necessary to get your grade up to at least 70% and make up for your absences. If you refuse to meet, or do not complete the makeup work that we agree on, you will receive an “F” for the course.

If you have an unexpected emergency that causes you to miss more than 4 classes, you must contact the Associate Provost's office. The Associate Provost's office will contact the instructor, and an exception to the course attendance policy can be made. Clearwater Campus Associate Provost: Mr. Matt Bowen; Office: AD 105; Telephone: (727) 791-2492.

The college-wide attendance policy is included in the Syllabus Addendum:
<http://www.spcollege.edu/central/asa/addendum.htm>

PUNCTUALITY

Please arrive to class on time. If you arrive more than 5 minutes late, you will be “tardy.” If you arrive more than 30 minutes late, or leave class early, you will be counted “double tardy.” Each tardy counts for 1/3 of an absence. Each double tardy counts for 1/2 of an absence.

***If you have special circumstances that cause you to be absent, late, or miss assignments, please email me so we can set up a time to meet. I want to work with you to overcome any difficulties, so you can succeed in the course! ***

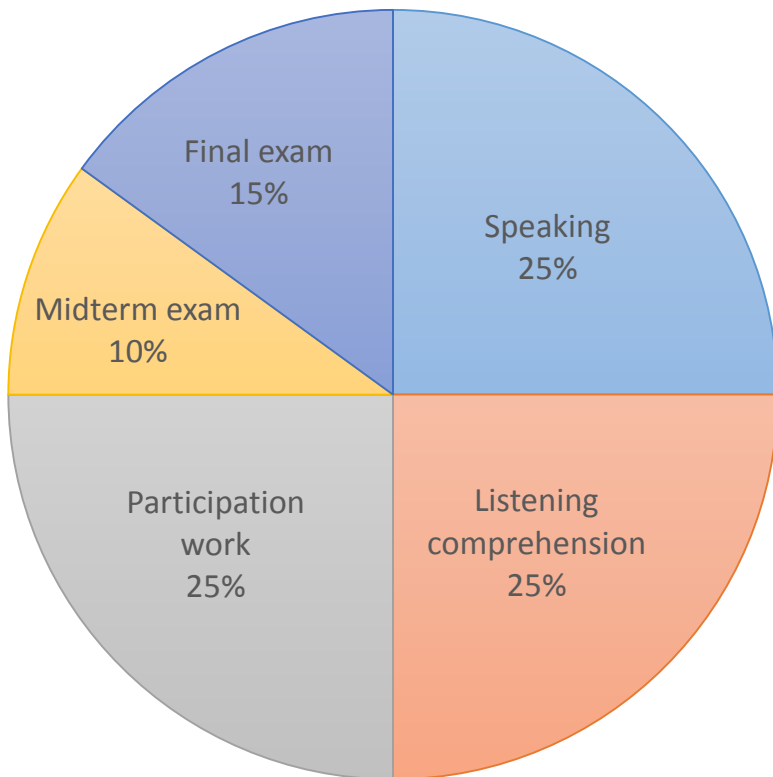
EXPECTATIONS

I expect you to be present, prepared, and ready to participate; to encourage a scholarly and friendly learning environment; to treat everyone in the classroom with respect; to communicate your questions and concerns to me; and to do your best work in order to succeed in the course. For my part, I will work hard to help you learn and succeed. You can expect me to be prepared, organized, and available. You can also expect me to be fair and consistent in my grading policies and to give you timely feedback to help you recognize your weaknesses and build on your strengths. Above all, you can expect me to treat you with respect.

About classroom behavior: Please show respect to your fellow students and me when you are in class. For example, please do not talk over other students or make fun of them. During quizzes, tests, and speeches, please remain quiet while other students finish. If you have questions about individual grades, email me about it; please don't use class time for individual grade questions. I will quickly answer you if you email me about it. Also, please do not text or play with your cellphone during class. Thank you!

About emails, discussion posts, and other writing assignments: Please use standard academic English for all writing assignments, even discussion posts and emails! By "standard academic English" I mean proper capitalization, spelling, punctuation, word choice and sentence structure.

GRADING



90 – 100%	A
80 – 89%	B
70 – 79%	C
0 – 69%	F
withdraw	W
withdraw & fail	WF

IMPORTANT DATES

Course dates	Jan 12 - May 8, 2015
Final exams	May 4 - 7
Deadline to drop	Jan 16
"W" Withdrawal date*	March 25
Grades due	May 8

The college is closed...

Mon, Jan 19 for Martin Luther King, Jr. Day
 The week of March 8-14 for Spring Break
 Fri, Apr 3 – Sun, Apr 5 for Spring Holiday

***FINANCIAL AID RECIPIENTS:** If you withdraw from the college anytime on or before the dates of your session, you may have to repay financial aid funds. See [financial aid withdraw deadlines](#).

EAP COURSE PLAN

Listening & Speaking

0200 Basic
 0300 Intermediate I
 0400 Intermediate II
 1500 Advanced

Reading/Writing/Grammar

0295 Basic I
 0395 Basic II
 0495 Intermediate
 1595 Advanced I
 1695 Advanced II

STUDENT SURVEY OF INSTRUCTION

The student survey of instruction is a survey in which you will be able to share your feedback about this course. It is administered at the end of each semester. It is designed to improve the quality of instruction at St. Petersburg College. All student responses are confidential and anonymous and will be used solely for the purpose of performance improvement.

ACADEMIC DEPARTMENT

Dean: Dr. Martha Campbell

Office Location: LA 187 Clearwater campus
 Office Number: (727) 791-2570

Academic Chair: Dr. Shirley Oakley

Office Location: LA 185 Clearwater campus
 Office Number: (727) 791-5904

COLLEGE POLICIES

See the syllabus addendum for more information about college policies:

<http://www.spcollege.edu/central/asa/addendum.htm>