Hi everyone and welcome to BUL2241. I am your Professor, Dr. L. McDonnell

I hope you enjoy this course and learn not only about the law but how it effects everyday business decision making. This course was designed with a focus on the business executive’s needs and while the material is intense and there’s much to cover, I've incorporated several fun assignments and discussions so I hope you enjoy the class.

Professor

Name: L. McDonnell, JD, PhD

Email: Primary Email: Please use MyCourses email.
mcdonnell.lisa@spcollege.edu

Phone: 727-394-6039

Office Hours: Sunday 8-10 PM Virtual, Monday, Virtual 1-2 and 7-8 PM, Tuesday 10-11 and 12:15-3:15, Wednesday 2-4 and 9-10 Virtual, Thursday 10-11 and 12:15-2:15.

*Email or call for an appointment as I may be in a meeting
Office Location: Seminole Campus, UP240E

Instructor Web Page: http://it.spcollege.edu/course_info/inquiry.cfm?number=985

COURSE INFORMATION

This course is designed to give the student a general understanding of the various areas of statutory and common law, and their impact upon the business community. This will be accomplished by including such topics as the structure of the American legal system, alternate dispute resolution, constitutional law, contracts, UCC sales, negligence, torts and the law of agency. There are 47 contact hours.

Course Goals:

As your instructor it is my goal that you learn the following from this course.

1. To understand the legal environment of business including a study of the nature and sources of law, court systems, constitutional law, law making by administrative agencies and torts.
2. To apply the laws and understand the principles of contract law including the nature and classification of contracts, agreement, consideration, contractual capacity, illegality, reality of consent, contracts required to be in writing, rights of third parties and discharge of contracts.
3. To analyze commercial transactions, including the law of sales, formations and interpretations of the sales contract, title, risk of loss, insurable interests, warranties and performance, and remedies.
4. To understand government regulation, environmental law, and the principles of agency law.

Course Objectives:

1. Students will define and apply the nature and sources of law, court systems, constitutional law, law making by administrative agencies, jurisdiction, dispute resolution and torts.
2. Students will describe and evaluate the law of agency as well as principles of contract law including the nature and classification of contracts, agreement, consideration, contractual capacity, illegality, the reality of consent, those contracts required to be in writing and the effect of this area of law on the business decision making process.

3. Students will define and apply the law of commercial transactions including formation and interpretation of the sales contracts, title, risk of loss, insurable interest, warranties and performance and remedies and its application to the business decision making process.

4. Students will identify the types of business structures presently available and determine the risks and benefits of each as well as the importance of choosing the right form of business structure for the particular style of business being created.

5. Students will delineate between types of government regulation as it applies to the transacting of business.


Availability of Course Content: The course content will open the Friday before classes begin, however you have access to the syllabus and may begin reading assigned chapters and working on the upcoming week 1 assignments.

There is no Proctored Testing for this course. All tests are open book and open note, however you may not collaborate with any other student nor person when taking a quiz or test.

Course Requirements:

In order to successfully complete this course, it is imperative that students have regular access to a computer that is connected to the Internet. It is strongly recommended that students have a broadband (high-speed) internet connection such as DSL or a cable
modem. When taking on-line quizzes and exams (or viewing on-line video), students should have an internet connection that is stable and will not drop their connection.

If you don’t have a stable high-speed internet connection I encourage you to take on-line quizzes and exams at one of the St. Petersburg College libraries (or a similar facility) where a stable high-speed internet connection is available. Internet Explorer is the preferred browser to use to access course materials.

Students are required to submit assignments in Microsoft Office formats (Word, Excel and other Microsoft formats if specified). The College provides full function student licenses of Microsoft software, other than the basic Office product.

Other Critical Course Expectations: You must have regular and continued access to a computer that has internet access. You must also have access to a web cam with audio to successfully complete this course.

PLEASE be sure you submit assignments in Microsoft Word 97 or higher. Please be sure you use Microsoft word for all drop box attachments, because, if I can’t open the assignment it’s considered late and will receive a zero. PDF’s are not permitted.

REQUIRED TEXTBOOK & OTHER RESOURCE INFORMATION

_Ebook or Custom version of Business Law and The Legal Environment, 7th Ed._ by Beatty and Samuelson; Cengage Publishing

You may directly purchase the textbook, an e-book or rent the text via Cengage Brain. There is a course code that is part of the purchase so you must purchase the book directly from either our campus bookstore or the publisher.

ISBN: 9781305761032 with this ISBN as long as you order the textbook via our Barnes & Noble Bookstore your cost should be no more than $145.00. You may order the e-book and course access code for approximately $80.00.

View the [www.cengagebrain.com](http://www.cengagebrain.com) site

IMPORTANT DATES

Course Dates: Enter course beginning and ending dates here OR View the [Academic Calendar](http://Academic Calendar) site

Drop Date: Enter Drop date here OR View the [Academic Calendar](http://Academic Calendar) site
Withdrawal Date: Enter Withdrawal date here OR View the Academic Calendar site

Proctor Dates: View the Proctored Testing Information site.

Financial Aid Dates: View the Financial Aid Dates site

Course Policies:

GENERAL

1. There are 16 weeks in our semester which begins on 1/14/19. Our course is all online. You will be able to access your on-line assignments 7 days per week. There are 15 Modules plus Spring Break. The Module for the week will open on Monday morning. This is NOT a correspondence class hence you will NOT be able to work ahead.

2. There is an Announcement page inside our on-line classroom. Please check it frequently for changes, etc.

ASSIGNMENTS

3. When are assignments due? Most on-line assignments are due by Sunday at 11:55 pm, EST. The exception is the Discussion Questions/Peer Response. The Discussion Questions are due by Friday, 11:55 pm, EST. The peer reviews are due by Sunday, 11:55 pm, EST. Our weeks run from Monday to Sunday, 11:55 pm, EST. For example, during Week 1, you will have on-line assignments. All assignments (except the Discussion Questions/Peer Response) are due by Sunday night, 11:55 pm, EST.

Where are assignments posted? Assignments must be posted in the correct area. All Discussions MUST be posted in the correct Discussion Thread. Other assignments MUST be posted to the Dropbox provided. No assignments will be accepted via email. If you email me your work, you will earn a ZERO.

4. Late Policy: All late work will earn no higher than a 70%. Work that is more than 1 week late will not earn any credit. No late work will be accepted after Sunday, 5/5 at 11:55 pm, EST.

What is late? 11:56 pm, EST is late. Be sure you do not wait until the last minute and try to argue that your clock said you had time but MyCourses was ahead of your clock. This tells me you waited until the last minute to post and I will not be sympathetic. Do NOT wait until the last minute to post your assignments.
As an online student, you have the responsibility to make sure you have access to a computer with online services at all times during the semester. As your online instructor, I bear the same responsibility. If my computer breaks, or I lose internet access, I must remedy the situation immediately as not to interrupt your online class. If your computer breaks, or you lose internet access, I expect the SAME FROM YOU. There is free computer and internet usage at the local library, and at St. Petersburg College. I will NOT give extra time to anyone if your computer breaks or your online service is interrupted. This is NOT a valid excuse.

Be sure to back up all on-line work in the event that it gets lost in cyber space. In the event that there is a grade discrepancy, YOU bear the burden of proof. Also, do NOT wait until the last minute to submit your work and then expect extra time if you have computer trouble or MyCourses is slow since many students are on late Sunday night trying to turn your work in. This is NOT a valid excuse.

5. COMMUNICATION

All students are required to use their SPC e-mail. I will NOT answer any e-mails that are not from SPC addresses. (No yahoo, hotmail, etc.). All e-mails must contain your first and last name, which class you are in, what section the course is, the title of the assignment and week it is due. I teach several on-line courses so you must ALWAYS tell me which class and section you are in. E-mails that are not correctly labeled will be sent back unanswered. It is MANDATORY that you use our class email located under the COMMUNICATE TAB in MyCourses. Please use our class e-mail to communicate with me. You are also certainly welcome to call me or come by my office. Our class email is found under the Communicate Tab.

6. Instructor Response: I will respond to your e-mails within 24 hours Monday-Friday. If you e-mail me over the weekend, I may not get back to you until Monday.

7. GRADING: All grades will be posted to the online grade book by SUNDAY of the following week unless otherwise specified. If you turn in an assignment and did not understand it, you will not be given a 2nd chance. It is your responsibility to ask before the assignment is due if you do not understand it. Everyone gets ONE chance to turn in an assignment.

You are expected to examine your grades every week after they have been entered. If there is an error, you need to notify me within a day or two to get it corrected. For instance, Discussions are worth 5 points. Sometimes you may earn a 2.5/5. Because I grade so many Discussions per week, your grade may have been mistakenly entered as a 25 instead of 2.5. If this is the case, you are expected to report this. At the end of the term, I review all grades and catch these errors. If you don't report this error, your average will seem much higher than it should be all term until it is corrected. If at the end of the term, you find out you are really failing the class due to this typo, the responsibility will fall on you for not letting me know this when the grades
were posted since you have a duty to check your own grades. This syllabus will serve as notification to you.

**A note on Incompletes:** Incompletes are rarely granted and if granted are only done so under the most exceptional circumstances. You will NOT be given an Incomplete to save your grade from being an F in the class.

ATTENDANCE

8. Attendance will be taken every week by the instructor. I will take attendance on-line.

How does on-line attendance work? In order to be counted as present, you MUST answer the questions in the discussion thread. It does not matter if you complete any other work in the on-line classroom. If you do NOT answer the discussion on the week it is due, you will be counted absent for the week. Excessive absences will lead to an administrative drop.

9. On-line Postings:

Remember that anything you post in our on-line classroom will be viewed by me, other students and administrators. Be mindful of what you write as it may someday be used in a court of law. Students who copy another student’s work in the Discussion will earn a zero on that assignment. A second infraction will be grounds for an F in the course and possible expulsion from the college. What you write also reflects your level of professionalism as a college student. Please visit the following site on NETIQUETTE.

http://www.albion.com/netiquette/corerules.html

LIBRARY SERVICES

There are libraries at various SPC sites. You may choose the one that is most convenient for you. You also can access library services online at http://www.spccollege.edu/libraries/

Academic Support:

The Library Online is accessible at http://www.spccollege.edu/libraries/

Dropping the Course:

It is your responsibility, as a student to withdraw from this course if you choose to do so. If so, you must do it by the withdrawalal date which is 3/27/19. Any student wishing to withdraw from
the course must do so his or herself online in MY SPC registration found at http://www.spcollege.edu as well as contact the instructor. All students registered in the course after the withdrawal date will receive a grade as outlined in this syllabus. Students who abandon the course or do not withdraw themselves by the withdrawal date are subject to receive an F grade in the course. By SPC policy (enacted Feb. 2005), students cannot withdraw from a course after the withdrawal deadline. (If this is your 3rd time taking the course, you cannot withdraw from the course – State of Florida regulation).

**MyCourses Log Off:**

In order to better serve our faculty and students, we are asking that you use the log off button when completing online course work. By logging off, MyCourses server space is freed, thereby optimizing the system.

**Grading Policy:**

100%-90% = A  
89%-80% = B  
79%-70% = C  
69%-60% = D  
59% or below = F  

* No extra credit is available so you are expected to do well on all assignments and exams.

**Assignments:**

15 Weekly Discussion Questions  40%  
2 Case Briefs  20%  
10 Video Assignments in Mindtap  10%  
15 Quizzes  20%  
Final Exam  10%  

100%

**Grading Rubrics:**

**Discussion Questions:** Due weekly (Weeks 1-15). Your Discussion post is due by Friday, 11:55 pm.
Your peer response is due by Sunday, 11:55 pm.

1 weekly Peer Post: Provide valuable and thoughtful feedback to your classmates (100 word minimum). If you post to more than one classmate, at least one of your peer posts MUST be at least 100 words. Due Sundays.

Discussion: Present legal arguments that apply to the concepts being discussed for the week. (400 word minimum). Due Fridays.

TOTAL 3 points Worth 40% of the total grade.

Note: If you post your discussion late, the highest you can earn is a C. Discussion is due by Friday night, 11:55 pm. Zero credit is given for a late peer post.

Note: The instructor does not typically participate in the weekly discussion as it is meant to be student centered. Your posts are read and graded based on your argument construction.

2 CASE BRIEFS

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<td>Respondent Arguments</td>
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The directions and assigned case briefs are found in the Modules under the Lesson’s Tab. The first case brief will have detailed instructions on how to complete the assignment. You will use these same directions for 2 briefs. The course schedule below reveals when each brief is due. Where do you find the actual case to brief? Click on the Case Brief dropbox and that will tell you which case to brief.

MINDTAP VIDEOS: These videos are in Mindtap. You must purchase the access code in order to use this. You watch the video and answer the multiple choice questions at the end. Then take a screen shot of your grade for that video assigned and upload it to the dropbox. The videos are 10% of your total grade.

QUIZZES: Every week, you must take the weekly assigned quiz. Failure to do so will result in an absence for the week as this is how attendance is taken. Quizzes are 20 questions each and
will have 30 minutes to complete them. You cannot back track so do not skip a question. You
can use your notes/text. The quizzes are 20% of your total grade.

**FINAL EXAM**: The final exam is comprehensive but will only have 10-15 questions on it. It
will be open book/note and you will have 1 hour to complete it. This exam will be taken online
like the other quizzes. It is 10% of your total grade.

**60% Participation**

Participation for the 60% point of this class will be determined based on your active
participation for 60% of the class by the SPC determined 60% date. That means you
must not only attend class weekly you must also timely submit your assignments and
any discussion forums plus timely complete quizzes and tests. If you do not actively
participate this will be reflected in your grade which may result in a grade below 60% at
that designated point in the semester or mod-semester. At that point we must report that
you have not participated at 60% and you will be administratively withdraw with a grade
of WF. Receiving a WF may negatively impact your financial aid so it is important to
keep up with the course and assignments and contact your instructor if you are having
difficulty or an issue arises.

Again, please Note: Not achieving attendance nor 60% participation leads to a WF
(Withdrawn and Failed) implying serious financial and GPA consequences.

**ACADEMIC HONESTY**

View the [Academic Honesty Policy](https://www.spcollege.edu/studentrights/)

It is your responsibility to be familiar with St. Petersburg College’s Academic Honesty
policies and the consequences of violations. There is no tolerance for any form of
academic dishonesty. Discipline can range from a zero on a specific assignment to
expulsion from the class with a grade of “F” and the possibility of expulsion from the
college. Note that copying/pasting published information without citing your sources,
whether the information is from your textbook or the Internet is plagiarism and violates
this policy. Even if you slightly change the words from an outside source, the ideas are
someone else's so you still have to cite your sources. Cheating, plagiarism, bribery,
misrepresentation, conspiracy, and fabrication are defined in Board Rule 6Hx23-4.461.
Student Affairs: Academic Honesty Guidelines, Classroom Behavior.

This policy applies to all work and assignments, tests, and any documents
produced for this course.

All quizzes, and the final exam are open book, however, that does NOT mean
open forum. Under no circumstances may students collaborate, in any manner,
with one another in taking quizzes, or the final. That means that you may not
discuss any question or any proposed answer with any other student, period.
Any students who are found to collaborate on quizzes, or the final exam will be
considered in violation of the school’s academic honesty policy and the conduct
will be addressed accordingly.

COPYRIGHT

Copyrighted material within this course, or posted on this course website, is used in
compliance with United States Copyright Law. Under that law you may use the material
for educational purposes related to the learning outcomes of this course. You may not
further download, copy, alter, or distribute the material unless in accordance with
copyright law or with permission of the copyright holder. For more information on
copyright visit: www.copyright.gov.

TURNITIN

The instructor of this course may require use of Turnitin.com as a tool to promote
learning. The tool flags similarity and mechanical issues in written work that merit
review. Use of the service enables students and faculty to identify areas that can be
strengthened through improved paraphrasing, integration of sources, or proper citation.
Submitted papers remain as source documents in the Turnitin database solely for the
purpose of detecting originality. Students retain full copyright to their works. Review the
Turnitin Usage Agreement. Students who do not wish to submit work through Turnitin
must notify their instructor via course email within the first seven days of the course. In
lieu of Turnitin use, faculty may require a student to submit copies of sources,
preliminary drafts, a research journal, or an annotated bibliography.

STUDENT SURVEY OF INSTRUCTION

The Student Survey of Instruction is administered in courses each semester. It is
designed to improve the quality of instruction at St. Petersburg College. All student
responses are confidential and anonymous and will be used solely for the purpose of
performance improvement.

TECHNOLOGY

MINIMUM REQUIREMENTS

View the MyCourses Minimum Technology Requirements

Students should know how to navigate the course and use the course tools. Dropbox-
style assignments may require attachments in either Microsoft Word (.doc or .docx) or
Rich Text Format (.rtf), so that they can be properly evaluated. If an attachment cannot
be opened by the instructor, students will be required to re-format and re-submit an assignment so that it can be evaluated and returned with feedback.

**Minimum Technical Skills:** All students must have computer skills that include the use of Microsoft word, the use of Microsoft powerpoint, and know how to navigate MyCourses.

MyCourses tutorials are available to students new to this LMS and are located at the beginning of the course. Most features on MyCourses are accessible on mobile devices, although it is recommended that you use a computer for quizzes, tests, and essay assignments.

**ACCESSIBILITY OF TECHNOLOGY**

View the [MyCourses (Brightspace by Desire2Learn) Accessibility Statement](#)

**PRIVACY**

View the [MyCourses (Brightspace by Desire2Learn) Privacy Statement](#)

**TECHNICAL SUPPORT**

Technical support is available via the [Technical Support Desk](#).

**Dropping the Course:**

**COLLEGE POLICY REGARDING COURSE DROP/ ADD PERIOD AND AUDIT INFORMATION**

Students **CANNOT** add a course following the 1st day the class meets prior to the second class meeting. Students **CAN** drop a course during the 1st week of classes and be eligible for a refund. Except by appeal to an associate provost, students may not change from credit to audit status after the end of the first week of classes. Online classes may be added through the standard drop/add period for that course.

Students may drop a course through the registration process and may receive a refund during the first week of classes. You must drop a course during the first week of class to be eligible for a refund. (See a counselor/advisor to finalize your schedule, so you won’t be left without the classes you want or need).
After the first week students need to notify the instructor and then withdraw from the course as faculty will not drop or withdraw students. Please refer to the academic calendar for the exact dates and also review the Withdrawal Policy.

FEDERAL GUIDELINES RELATED TO FINANCIAL AID AND TOTAL WITHDRAWAL FROM THE COLLEGE [http://www.spcollege.edu/faeligibility/](http://www.spcollege.edu/faeligibility/)

The U.S. Department of Education requires students who completely withdraw prior to the 60% point of the term and who receive Federal financial aid i.e., Federal Pell Grant, Federal Academic Competitiveness Grant (ACG), Federal Stafford Loan, and/or Federal Supplemental Educational Opportunity Grant SEOG--to repay a portion of their financial aid.

Students considering a withdrawal from all classes before the published withdrawal date should consult a financial assistance counselor to understand their options and the consequences of the total withdrawal. For further information regarding this policy and other financial assistance policies we encourage you to visit our website at: [http://www.spcollege.edu/withdrawal/](http://www.spcollege.edu/withdrawal/)

COLLEGE LEVEL ACADEMIC SKILLS TEST (CLAST) CHANGES

During the 2009 legislative session, the Legislature repealed the Florida Statutes relating to the College-Level Academic Skills Test (CLAST) and eliminated funding for the test. As of July 1, 2009, students will no longer be required to take the CLAST. However, to earn an A.A. degree or transfer to a bachelor's program, you must still demonstrate college-level proficiency in English language skills, reading, writing/essay and computation skills.

If you have passed any of the CLAST subtests before July 1, 2009, you have met the requirements in those designated areas. If you have not previously passed the CLAST subtests see the following link for alternatives: [http://www.spcollege.edu/clas/](http://www.spcollege.edu/clas/)

DUAL ENROLLMENT, EARLY ADMISSIONS, & EARLY COLLEGE STUDENTS

A Dual Enrollment, Early Admissions, or Early College student may not withdraw from any college course without permission from the Early College/Dual Enrollment office. Withdrawal from a course may jeopardize the student's graduation from high school.
The Dual Enrollment office can be reached at 727 712-5281 (TS), 727 791-5970 (CL) or 727 394-6000 (SE).

ONLINE STUDENT PARTICIPATION AND CONDUCT GUIDELINES

The practices of courtesy and respect that apply in the on-campus classroom also apply online. Any discriminatory, derogatory, or inappropriate comments are unacceptable and subject to the same disciplinary action applied in courses offered on campus.

EMERGENCY PREPAREDNESS

The college website at www.spcollege.edu is the official source of college information regarding the status of the institution. Other important information will be communicated via SPC Alert, local media outlets, and the college toll free number 866-822-3978. All decisions concerning the discontinuation of college functions, cancellation of classes, or cessation of operations rest with the President or his/her designee.

In the event that a hurricane or other natural disaster causes significant damage to St. Petersburg College facilities, you may be provided the opportunity to complete your coursework online. Following the event, please visit the college Web site for an announcement of the College’s plan to resume operations.

Students should familiarize themselves with the emergency procedures and evacuation routes located in the buildings they use frequently.

Located in each classroom is an Emergency Response Guide (flip-chart) that contains information for proper actions in response to emergencies. Students should be prepared to assess situations quickly and use good judgment in determining a course of action. Students should evacuate to assembly areas in an orderly manner when an alarm sounds or when directed to do so by college faculty or staff or emergency services personnel. Students may access additional emergency information by going to http://www.spcollege.edu/safety/. In face to face courses your instructor will review the specific campus plans for emergency events.

CAMPUS SAFETY AND SECURITY

For information on campus safety and security policies please contact 727-791-2560. If there are questions or concerns regarding personal safety, please contact the Provost, Associate Provost, Campus Security Officer, or Site Administrator on your campus. http://www.spcollege.edu/safety/
SEXUAL PREDATOR INFORMATION

Federal and State law requires a person designated as a “sexual predator or offender” to register with the Florida Department of Law Enforcement (FDLE). The FDLE is then required to notify the local law enforcement agency where the registrant resides, attends, or is employed by an institution of higher learning. Information regarding sexual predators or offenders attending or employed by an institution of higher learning may be obtained from the local law enforcement agency with jurisdiction for the particular campus by calling the FDLE hotline (1-888-FL-PREDATOR) or (1-888-357-7332), or by visiting the FDLE website at http://offender.fdle.state.fl.us/offender/homepage.do

LEARNER SUPPORT

View the Disability Resources site

This course is designed to be accessible to, and usable by everyone. Be sure to let me know immediately if you encounter a required element or resource in the course that is not accessible to you.

If you have documentation of a disability or feel you may have a disability:

St. Petersburg College recognizes the importance of equal access to learning opportunities for all students. Accessibility Services (AS) is the campus office that works with students who have disabilities to provide and/or arrange reasonable accommodations. Students registered with AS, who are requesting accommodations, are encouraged to contact their instructor by the first week of the semester. Students who have, or think they may have, a disability (e.g. learning disability, ADD/ADHD, psychiatric, medical/orthopedic, vision, and/or hearing), are invited to contact the Accessibility Coordinator (AC) that serves your campus for a confidential discussion. To find your AC for your specific campus, please go to the college-wide Accessibility Services website: https://www.spcollege.edu/accessibility

View the Academic Support site

View the On-Campus and Online Support site

View the Student Services site

*Note: If any information in this syllabus is contradicting, it is the student’s responsibility to ask the professor. The professor will determine how the contradiction will be cleared up and will communicate it to the class in writing via email or course announcement. The professor also reserves the right to make any necessary changes to the syllabus in furtherance of education. Again, any changes made will be communicated in writing via email or course announcement. It is your responsibility to READ what I have posted in the online class and READ your emails from me.