INSTRUCTOR:

Professor Sharon Olsen, M.A.

How to contact your instructor:

My preferred method of communication is that you Email me through ANGEL at https://angel.spcollege.edu. I check email daily and will respond to your emails within 24 hours unless it is a weekend or college holiday. Email me anytime for assistance or to ask questions.

Secondary email address: Olsen.Sharon@spcollege.edu

Contact Phone Number: (727) 394- 6225 (office)

Office Location: LI205F

Office Hours: Instructor holds office hours Monday through Thursday. Office hours are posted on the instructor's office door, LI205F.

Availability of Course Content/Interaction: Please refer to the calendar tab for important due dates.

Link to Instructor page for "bio" and teaching philosophy: http://it.spcollege.edu/course_info/inquiry.cfm?number=614

ACADEMIC DEPARTMENT:

<u>Dean:</u> Dr. Joseph Smiley, Dean, Social & Behavioral Sciences Office Location: Lambda Portable, Tarpon Springs Campus Office Number: (727) 712-5851

<u>Academic Chair:</u> Sheryl Peterson Office Location: UP 337C Office Number: (727) 394-6948

COURSE INFORMATION:

<u>Course Description</u>: This course is a study of human development from conception to death. Emphasis is on the ongoing changes which result from the interaction of inherited and environmental factors, and on the uniqueness of the individual. This course has a substantial writing requirement and meets for a total of 47 contact hours.

COURSE GOALS

The primary goal of this course is student success in developing an understanding of the biosocial, cognitive, and psychosocial contributions of human development across the life span.

COURSE OBJECTIVES

A. The student will acquire knowledge of the nature of human development throughout the life span.

B. The student will acquire understanding of the principles of development.

C. The student will acquire understanding of theories and models of human development.

D. The student will acquire knowledge of the effects of genetic and environmental influences on human development throughout the life span.

E. The student will acquire understanding of the periods and the aspects of life span development.

F. The student will acquire knowledge of the methodology used in the student of life span development.

PREREQUISITES

Prerequisite for this course: PSY 1012 or PSY 1020(H).

Proficiencies in ANGEL; Word; credible web research; and Library or Library Online research are needed. The instructor will assist students as needed in further developing this skill set.

Link for Course Description: http://www.spjc.edu/webcentral/acad/CourseDescriptions.php?pre=DEP

REQUIRED TEXTBOOK & OTHER RESOURCE INFORMATION:

Required Text: Berger, K. S. (2014). Invitation to the life span, 2nd ed. New York: Worth Publishers. ISBN: 9781429283526 Link to textbook website: http://bcs.worthpublishers.com/bergerinvitels2e/#t_861238_ Other Recommendations and/or Materials: 5 Scantron sheets (Form 882-E); Access to a computer and the internet Library: http://www.spcollege.edu/central/libonline/.

MEETING INFORMATION:

Course Location: UP235 Class Meeting Day & Time: Mondays and Wednesdays 11:00 a.m.-12:15 p.m. **IMPORTANT DATES:**

College Calendar: available at: http://www.spcollege.edu/calendar/ Test Dates and Assignment Due Dates: can be found in the Calendar located under the Calendar Tab.

Other Important Information and Important Dates are listed under the "Instructor Information and Important College Dates" link in Angel under the Lessons tab.

Financial Aid: http://www.spcollege.edu/getfunds/

DISCIPLINE SPECIFIC INFORMATION:

Important Websites: For more information about the Social and Behavioral Science Department: http://www.spcollege.edu/tsc/department_SocialBehavioralSciences.html Ethical Principles Of Psychologists And Code Of Conduct: http://www.apa.org/ethics/code2002.html American Psychological Association: http://www.apa.org/ American Society of Primatologists: http://www.asp.org/ Smithsonian National Zoological Park: http://nationalzoo.si.edu/default.cfm Lowry Park Zoo: http://www.lowryparkzoo.com/ Directions for Mental Health: http://www.healthehurt.com/programsforadults.html Personal Enrichment Through Mental Health Services (PEMHS): http://www.pemhs.org/

ATTENDANCE:

Students are required to attend every class, complete all assignments on or before the due dates, and come to class prepared. It is the responsibility of the student to notify the instructor in advance of any absence.

The instructor will record student attendance during each scheduled class. Because this class meets two (2) times per week, you may accrue up to four (4) unexcused absences before exceeding the maximum number of absences allowed. If you exceed the maximum number of allowed absences, you need to speak with the instructor to determine an academic plan for successful completion of the course. If you do not consult with the instructor, you will need to withdraw from the course before the 60% point in the term to receive a grade of "W" (see "Instructor Information and Important College Dates" folder in Angel for the 60% date). After the 60% point in the term, you will receive a grade of "WF." If you are in your third attempt at completing a course, you will be given a grade of "WF" at any point that you attempt to withdraw or at any point that you violate the attendance policy.

Students are expected to monitor their class attendance record in ANGEL (under the Tools tab) for inaccuracies and excessive absences.

A student who is late to class should notify the instructor immediately after class so that attendance can be modified. Students that leave class early without permission will be marked as an unexcused absence for that day.

Note: Excused absences that have been communicated with the instructor and documented accordingly will not count against you. Frequent communication with the instructor is highly recommended!

If illness or other emergencies prevent you from attending class, please notify the instructor immediately and make arrangements to get class notes. Students are responsible for all materials covered in class.

GRADING:

Your final grade will be based on a total of 500 possible points. These points will come from the following assignments/tests:

Assignment	Points Possible
4 Tests (100 points each) *The instructor will drop the lowest test score*	300
Practice Quizzes (10 points each) *see details below	120
Critical Thinking Assignments (To be discussed in class)	100
Total Points Possible:	520 points

The student's final grade in this course is determined on the basis of his/her accumulated points:

A = 90 - 100% of total points B = 80 - 89% of total points C = 70 - 79% of total points D = 60 - 69% of total points

F = 59% or less of total points

UNDER NO CIRCUMSTANCES will a student receive a W grade after the withdrawal deadline. Students on their third attempt cannot withdraw from the class after the first week.

COURSE ASSIGNMENTS:

Assigned Readings/Homework Assignments

Students are expected to read each assigned chapter or resource and complete all assignments. The reading assigned is the <u>minimum</u> amount of work that should be completed by the student. Completion of additional work to further comprehension of particular concepts is recommended. Students who choose not to complete assigned readings will struggle in class.

<u>**4** Chapter Tests (300 Points possible)</u> – Multiple Choice, one attempt, worth 100 points each, and Instructor will drop the lowest test score.)

Students are responsible for completing tests according to the due dates. Students have only one attempt on each test. You may not use your book, notes or any other resources while testing. Academic honesty policies will be strictly enforced. It is the responsibility of the student to act above suspicion while taking tests. All students registered with SPC's Disability Resources (http://www.spcollege.edu/central/ossd/index.htm) must provide appropriate documentation if they need special arrangements for testing. (Students are expected to complete all tests. No make-up tests will be given. The instructor will drop the lowest test score. If a student misses a test, then they can expect that the missed test will be calculated as their lowest test score.)

Completion of Practice Quizzes*Instructor will record the highest 12 quiz scores*(120 points possible)-There are 15 practice quizzes that correspond with chapters 1-15. You will have two attempts at each chapter quiz, and the higher of the two attempts will be recorded. You are encouraged to complete all 15 practice quizzes. *Your 12 highest quiz scores will be recorded.* If you fail to complete a quiz, that score will be recorded as zero.

<u>Completion of Critical Thinking Activities (100 points)</u> You will choose from a list of potential assignments. Details of the assignment choices will be discussed during the 2nd week of class.

STUDENTS' EXPECTATIONS AND INSTRUCTOR'S EXPECTATIONS LATE ASSIGNMENTS AND MAKE UP POLICY

(Students are expected to take all tests. No make-up tests will be given. The instructor will drop the lowest test score. If a student misses a test, then they can expect that the missed test will be calculated as their lowest test score.)

Assignments must be submitted via Angel dropbox on the due date. A grade of zero will be assigned to any course requirement not completed.

STUDENT SUCCESS PLAN

Below are a few guidelines that will help you all succeed in this class:

-Review your syllabus and know the course policies listed in the syllabus and discussed in class.

-Learning is not a spectator sport. ACTIVELY participate in classroom discussion. This course generates a lot of great classroom discussion. I encourage you to participate in classroom discussions.

-You are expected to behave in a manner that is courteous and respectful to others in the class. -Respect your classmates and your instructor

-Please do not text message in class

-Turn cell phones to vibrate, and if you must answer a call, please quietly step out of the room so as to not disrupt the flow of the class.

-No laptop computers, headphones or use of other entertainment devices

-Come to class on time, and be seated by the start time of class

Inappropriate or disrespectful behavior will not be tolerated, and may warrant being asked to leave the classroom. If you are asked to leave the classroom due to inappropriate behavior, you will be counted as absent from class that day, and you will not be allowed to make-up any assignments completed in class that day.

Please review the information listed below and please review the General College Policies at the following link: http://www.spcollege.edu/webcentral/policies.htm

<u>-Assignment Due Dates and Procedures:</u> Review your course outline...you are responsible for knowing when assignments are due, the formats required, and the procedures for completing and submitting assignments.

<u>-Academic Honesty:</u> The student is expected to know the SPC Academic Honesty Policy and to act above suspicion at all times with regard to academic issues.

<u>-Attendance</u>: The student is responsible for attending class on time, paying attention in class, and remaining in class until dismissed. The student is responsible for reviewing the attendance record in ANGEL for inaccuracies and excessive absences.

-Please Note:

Due to Florida's very broad public records law, most written communications to or from College employees regarding College business are public records, available to the public and media upon request. Therefore, e-mail communications and communications within the ANGEL online learning environment may be subject to public disclosure.

INSTRUCTOR RESPONSIBILITIES

-I am here to facilitate your learning experience. Please let me know if there is anything that I can do to assist you throughout the course of the semester. Below are a few guidelines that I abide by in order to facilitate the success of the students in this class:

<u>-Course Policies and Procedures:</u> The instructor is responsible for providing a syllabus the first day of class that clearly explains all course policies. The instructor will provide a Student Survey of Instruction for fall and spring semesters. The instructor will post grades in MySPC by the end of the semester.

<u>-Class Participation and Etiquette:</u> The instructor will create a learning environment in the classroom that engages students and facilitates learning. The instructor is responsible for coming to class prepared. The instructor will enforce the right of all students to learn. The instructor will communicate with students in a courteous and respectful manner at all times. The instructor will respond to emails within 48 hours, 5 of 7 days per week.

<u>-Assignment Due Dates and Procedures:</u> The instructor will provide clear guidelines and information regarding when assignments are due, the format required, and the procedure for completing and submitting assignments. The instructor will grade all assignments within 7 days of each due date, with additional time for late assignments, if accepted.

<u>-Academic Honesty:</u> The instructor will enforce SPC Academic Honesty policies at all times.

<u>-Attendance</u>: The instructor will begin and end class on time. The instructor will maintain student attendance records in ANGEL for students to access and review. The instructor will maintain weekly office hours or come to class one half hour early for questions, as determined by college policy.

-TUTORING

Located inside the library in the Fine Arts building, the Learning Support Commons provides free tutoring services to current students. Visit the Commons website at http://www.spcollege.edu/tsc/learningSupport.html or ask your instructor for more information.

-USING ANGEL

In order to better serve our faculty and students we are asking that both the instructor and student use the logoff button when completing online course work. By logging off, ANGEL server space is freed, and therefore, optimizing the system. In addition, logging off will more accurately record students' time involved in the course.

-TECHNICAL SUPPORT

ANGEL requirements: http://www.spcollege.edu/ecampus/help/technical/index.shtml SPC helpdesk: 727-341-4357 onlinehelp@spcollege.edu or www.spcollege.edu/helpdesk/

STUDENT SURVEY OF INSTRUCTION:

The student survey of instruction is administered in courses each semester. It is designed to improve the quality of instruction at St. Petersburg College. All student responses are confidential and anonymous and will be used solely for the purpose of performance improvement.